

## **New Rush City Community Education Parameters**

Two of our Strategic Action Priorities include increasing opportunities that will promote individuals pursuing their passions and interests. A very appropriate vehicle for accomplishing these goals and priorities is through Community Education. This year we are very fortunate to have much more administrative time dedicated to the expansion of Community Education; and therefore would like the School Board to consider these changes to the current structure.

We believe that a more systemic approach to offering Community Education Classes and / or Community Education Sponsored Classes will increase awareness, interest and enrollment. We also believe an increase in the rate of pay for instructors will entice more class offerings thus expanding enrollment. The parameters for sponsored classes allows for an “expert” to offer a class at the rate they require while also meeting our parameters. In most cases the sponsored classes will be for adults.

The primary goal of Community Education for the 2016/2017 is to increase enrollment and offerings at CE Jacobson.

### **Community Education Classes**

Community Education Director will recruit class leaders in November for the Winter Session to begin in January 2017.

Winter Session will run for 6 weeks.

Class offerings will be posted online, and online registration will be offered at school as well as the Rush City Library for those that may not have access at home.

Each Class will begin at 3:00 and conclude by 4:00.

Class leader (does not need to be licensed teacher) is hired by Rush City Community Education.

Payment for teaching classes/programs:

- \$30 per session ( Approximately 1 hour)
  - Includes all prep time, set up, clean up etc.
  - List of any supplies, if needed, must be turned into CE
  - CE will determine number of students needed to make class run based on class costs (salary, supplies, rental etc.)

## **Community Education Sponsored Classes**

Community Education Sponsored classes will be run **through** our program yet not **by** our program. Meaning a community expert would like to offer a course yet their fee exceeds our payment structure (i.e. Yoga). We would allow them to offer the course and advertise it as a Community Education Sponsored Class.

Payment for offering classes/programs:

- Community Education will charge a fee of up to 20% with a minimum of 10% of the total revenue for each program or class. \*
- Community Education will advertise, collect fees, provide space for class, and/or other negotiated items.

If the instructor of the sponsored class has an assistant, the instructor will be responsible for paying them from their profits. Payments to the instructor will be paid as an independent contractor and they will be issued a 1099 at calendar year end if over \$600.

All athletic camps from here forward will be run as a community education class or a community education sponsored class. The fee structure will be similar for all camps.

\* Exception for athletic camps operated by Rush City coaches/staff will be 5%.