

**UNAPPROVED MINUTES OF REGULAR SCHOOL BOARD MEETING  
INDEPENDENT SCHOOL DISTRICT #139**

**July 21 2016**

The Regular/Organizational School Board Meeting was called to order by Chairperson Folkema at 5:30 p.m. in Room 201 at the Rush City High School.

**Roll Call**

Board Members present: Scott Tryon, Stefanie Folkema, Brenda Nessel, Scott Anderson, Matt Perreault,. Board Members absent: Teri Umbreit. Others in attendance: Teresa Dupre, Superintendent; Brent Stavig, High School Principal; Jason Mielke CE Jacobson Principal; Laureen Frost, Business Manager; Jeanne Korf, Facilities/Accts. Payable; and other interested persons.

**Approval of Regular School Board Meeting Agenda**

Motion #07016 by Perreault seconded by Anderson approving the Regular School Board Meeting agenda. Motion carried unanimously.

**Board Organization Fiscal Year 2015**

Note: Election of Board Officers and Committee Assignments occur annually during the month of January. School Board Organization during July is an organization of fiscal, financial, and legal matters.

**Motion #07116** by Tryon seconded by Anderson establishing the regular board meeting day as the third Thursday of the month (with the exception of October 27 and December 22 which are the 4<sup>th</sup> Tuesday of the month) at the Rush City High School, Room 201, at 5:30pm and adopting Robert's Rules of Order for school board meetings, and approving board member compensation at \$45.00 per meeting with the exception of all day meetings, which will be paid at a rate of \$90.00 per day, and designating the East Central Minnesota Post Review as the district's official newspaper for legal publications, and establishing the Minnesota School District Liquid Asset Fund, PMA Trust Fund, Northwoods Bank-Rush City, and Unity Bank-Rush City as the official depositories for the district's financial resources, and designating the Business Manager and Superintendent for making electronic fund transfers for the district, and designating the Accounts Payable position to coordinate credit card use, and designating the Superintendent to work with Rupp, Anderson, Squires & Waldspurger; Ratwick, Roszak, Maloney; or Knutson, Flynn, et. al, and adopting the following resolution regarding adoption of school policies:

**RESOLUTION REGARDING ADOPTION OF SCHOOL POLICIES**

At a Regular Meeting of the School Board of Independent School District 139, Rush City, Minnesota, held on the 21st day of July 2016, the following resolution was adopted:

BE IT RESOLVED by the School Board of Independent School District 139 that the district policies, having been duly reviewed by the Board, are hereby adopted as the official policies of Independent School District 139.

BE IT FURTHER RESOLVED that the policies adopted herein supersede and take precedence over any and all policies of the school district, and, further, that any policies, practices, regulations or rules inconsistent with these provisions are hereby rescinded and repealed.

BE IT FURTHER RESOLVED that the School Board shall review the following policies annually:

1. 410 Family and Medical Leave
2. 413 Harassment and Violence
3. 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
4. 415 Mandated Reporting of Maltreatment of Vulnerable Adults
5. 506 Student Discipline
6. 514 Bullying Prevention
7. 522 Student Sex Nondiscrimination
8. 524 Internet Acceptable Use and Safety Policy
9. 616 School District System Accountability
10. 806 Crisis Management

And approving membership in the following organizations: Minnesota School Board Association, Resource Training and Solutions-Membership, Resource Training and Solutions-Mgmt. Asst Prgm, Resource Training and Solutions-Health &

Safety, CMERDC, MSHSL, Schools for Equity in Education, Infinity Online Learning, and TIES. **Motion # 07116** by Tryon seconded by Anderson carried unanimously.

### **Approval of Consent Agenda Items**

**Motion #07216** by Anderson seconded by Perreault approving the following Consent Agenda Items:

Approve Personnel

Rush City ISD #139

Transportation Contract for Linda Sedler for 2016-17

Employ Whitney Hort, HS Physical Education Teacher, beginning 2016-17 school year

Employ Jason McGraw, HS Special Ed Teacher, beginning 2016-17 school year

Resignation Kristin Papke, Exec Ass't, effective Aug 1, 2016 plus some additional days for training

\*Resignation of Don Moulton, Bus Driver, effective July 20, 2016

Employ ESY Para Professionals Melissa Martin, Stephanie Kurvers and Jeanne Carlstrom

ESY Teachers 2016: Kelly Birkholm Kim Halbert, Kelly Gunderson, Mary Kurvers (HS), Laura Nelson, Tylor

Sorgert (HS), Julie Thom (EC). Special Ed Teachers: Kelly Albright, Dawn Johnson, Rachel Beigelow and

Kirsten Bjork. ESY Para Professionals: Judy Anderson, Alysia Hauner, Virginia Franklin, Melanie Hedberg and

Julie Risland (HS). Office/Medical: Sarah Nichols.

### **SCRED**

Amber Stumne, NB School Nurse, add 2 days to 2016-17 contract

Brandie Christenson, NB School Nurse, add 2 days to 2016-17 contract

Anne Meyer, NB School Social Worker, add 5 days to 2016-17 contract

Bethany Almos, NB School Social Worker, add 4 days to 2016-17 contract

Heidi Corbin, ECFS Resource Provider, added 18 days to 16-17 contract

### **Consideration of Item(s) Removed From Consent Agenda**

None

### **Recognition/Policy Review**

First Readings:

Policy 401 – Equal Employment Opportunity

Policy 402 – Disability Nondiscrimination Policy

Policy 403 – Discipline, Suspension and Dismissal of School District Employees (no changes)

Policy 406 – Public and Private Personnel Data (no changes)

Policy 408 – Subpoena of a School District Employee (no changes)

Policy 409 – Employee Publications, Instructional Materials, Inventions, and Creations (no changes)

Policy 412 – Expense Reimbursement (no changes)

Policy 511 – Student Fundraising

### **Financial Information**

District Office staff are preparing for the annual financial audit. They have met with auditors several days for preliminary audit. Auditors will be on site again in August for fieldwork of final audit.

### **Communications**

Superintendent Dupre provided information about recent external communication such as posters for local business to display on Open Enrollment, Community Connections, and advertisements in Post Review, Scottsman, Rush City Map, Chisago County Fair brochure. Board members are pleased with the improvements made to our school website and the other improvements made to school district external communications.

**Motion #07316** by Perreault seconded by Anderson to dissolve cooperative sponsorship with Pine City Schools for Hockey and approve a new cooperative sponsorship with Pine City & Hinckley Finlayson Schools for Hockey. Motion passed unanimously.

**Motion #07416** by Tryon seconded by Perreault naming Superintendent Teresa Dupre the Identified Official Authorizer for Rush City School District #139. Motion passed unanimously.

### **Reports**

Positive Points

None during summer months.

### **Updates**

Bus/Van Annual Inspections have all been completed and approved.

### Old Business

Motion **#07516** by Anderson seconded by Meissner to approve the Q Comp plan for CE Jacobson and Rush City Secondary schools. Motion passed unanimously.

School Board members discussed community feedback regarding the dollar amount per pupil unit and number of years for the general education revenue. The consensus of the board was to state in the resolution \$700.00 per pupil unit for seven years.

### New Business

Long Term Facilities Maintenance 10 year plan Jeanne Korf, Facilities/Accts. Payable Manager reviewed the Long Term Facilities Maintenance 10 year plan and finance plan for the larger projects in 2017 that will be submitted to MDE. **Motion #07616** by Tryon seconded by Anderson approving Long Term Facilities Maintenance 10 year plan and Budget. Motion carried unanimously.

### Operating Referendum Resolution

Motion **#07716** by Tryon seconded by Perreault

EXTRACT OF MINUTES OF MEETING OF THE SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 139  
RUSH CITY SCHOOLS STATE OF MINNESOTA:

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 139, Rush City Schools, was held in said school district on July the following members were present: Stefanie Folkema, Scott Tryon, Scott Anderson, Matt Perreault, and Matt Meissner. The following members were absent: Teri Umbreit  
Member Scott Tryon introduced the following resolution and moved its adoption:

THE GENERAL EDUCATION REVENUE OF THE SCHOOL DISTRICT RESOLUTION RELATING TO INCREASING  
AND CALLING AN ELECTION THEREON BE IT RESOLVED by the School Board of Independent School District No. 139, State of Minnesota, as follows:

1. The Board hereby determines and declares that it is necessary and expedient for the school district to increase its general education revenue by \$700 per adjusted pupil unit. As provided by law, the ballot question must abbreviate the term "per adjusted pupil unit" as "per pupil." The additional revenue will be used to finance school operations and the property tax portion thereof will require an estimated referendum tax rate of approximately 0.14879% of the referendum market value of the school district for taxes payable in 2017, the first year it is to be levied. The proposed referendum revenue authorization would be applicable for seven (7) years unless otherwise revoked or reduced as provided by law. The question on the revocation and approval of this referendum revenue authorization shall be School District Question 1 on the school district ballot at the special election held to approve said authorization.

The motion for the adoption of this resolution was duly seconded by Matt Perreault and upon vote being taken thereon the following voted in favor thereof:

Stefanie Folkema, Scott Tryon, Scott Anderson, Matt Perreault, and Matt Meissner

And the following voted against the same: none

Whereupon this resolution was declared duly passed and adopted.

### Fundraisers-Annual Review

After reviewing a comprehensive list of fundraisers conducted by school groups throughout the school year, **Motion #07816** by Perreault seconded by Tryon approving the fundraisers on this list for 2015-16 school year. Motion carried unanimously. Policy 511 was also reviewed and will be modified to clarify better control of soliciting funds from our local businesses. Policy changes will not be approved until after the second reading in August 2016.

### New Parameters for High School Open Lunch

Principal Stavig presented the addition of two new rules and changed the wording on current rules to reflect positive expectations for students in grades 10 – 12 during open lunch. The two changes include parent permission required and students must be in good academic and behavioral standing. These changes will be included in the 2016/2017 student handbook and communicated to students and parents during the first week of school. The new rules / parameters will go into place the week of September 12, 2016.

### Substitute Rate of Pay

**Motion #07916** by Anderson seconded by Tryon to increase Rush City Teacher Substitute pay from \$110.00 per day to \$120.00 per day. Motion carried unanimously.

### Calendar

Chisago County Parade	Tiger Trail	7/23/16	
Regular Board Meeting	Room 201, High School	8/18/16	5:30 p.m.

Adjournment

Motion **#071016** by Perreault seconded by Anderson adjourning the Regular Board meeting at 6:40 p.m. Motion carried unanimously.

Respectfully submitted,

Scott Tryon  
Clerk

*Our mission is to provide each learner with appropriate educational opportunities to reach his or her potential.*