

**UNAPPROVED MINUTES OF REGULAR SCHOOL BOARD MEETING  
INDEPENDENT SCHOOL DISTRICT #139**

**June 16, 2016**

The Regular School Board Meeting was called to order by Chairperson Folkema at 5:30 p.m. in Room #201 of the Rush City High School.

**Roll Call**

Board Members present: Stefanie Folkema, Teri Umbreit, Scott Anderson, Matt Meissner and Matt Perreault, Board Members absent: Scott Tryon. Others in attendance: Teresa Dupre, Superintendent; Lauren Frost, Business Manager; and Jason Mielke, Jacobson Principal.

**Approval of Regular School Board Meeting Agenda**

Motion # 06116 by Umbreit seconded by Anderson approving the Regular Board Meeting agenda. Motion carried unanimously.

**Approval of Consent Agenda Items**

Motion # 06216 by Anderson seconded by Perreault approving the following Consent Agenda Items:

Minutes of the Regular Board Meeting of May 19, 2016.

Bills, obligations, and invoices totaling \$750,934.23 for Rush City, and \$515,472.60 for SCRED.

**Rush City ISD #139**

Amanda Grell, Teacher, FMLA May 31, 2016 - June 8, 2016

Reassignment of Jessica Dale, HS Special Ed Teacher, end of 2015/16 school year to SCRED

Transfer Kirsten Bjork to Kindergarten Teacher for the 2016/17 school year

Deborah Meissner, School Nurse, add up to 4 days for summer work

Resignation of Michael Kelly, Physical Education Teacher, end of 2015/16 school year

Retirement of Mark Schoeberl, Bus Driver, end of 2015/16 school year.

Employ Richard Johnson, Bus Driver, beginning 2016/17 school year.

Employ Angela Sommer, One-Year Long Substitute, 2nd Grade Teacher for 2016/17 school year

Wendy Cook, District Assessment Coordinator (DAC), stipend position beginning 2016/17 school year

Teachers achieving tenure – Wendy Schmidt, Brekka Giller, Kirsten Bjork, Deborah Meissner

**SCRED**

Reassign Jessica Dale, Visually Impaired Teacher/OHD Consultant, beginning August 16, 2016

Kaitlin O'Shea, School Psychologist, FMLA ~August 28, 2016-November 18, 2016

Tara Hause, School Psychologist, FMLA ~August 10, 2016-November 1, 2016

Ann McCormick, FMLA extended through the 2016/17 school year

Note: Teachers achieving tenure Brandie Christenson, Kaitlin O'Shea, Bethany Almos

Motion carried unanimously.

**Consideration of Item(s) Removed From Consent Agenda**

None

**Recognition/Policy Review**

- Paradise Pride Appreciation plaque presented to Rush City Schools for 10 years of continued support of its members by having facility use space. They also presented the board members and school staff with Paradise Pride "R-OAR Award" medals.
- Music Department Donation Received of \$35,000 for musical instruments from the Dennis Frandsen Charitable Trust.
- There were no policies for a first or second reading.

**Financial Topics**

**Investments**

Business Manager Frost reported the district has \$2,224,755 invested as of May 31, 2016.

**Revenue/Expenditure Update**

Business Manager Frost reviewed the 2015-16 Revenue/Expenditure Budget noting that General Fund revenues are running approximately \$500,000 more than expenditures to date.

**Yearbook approval of activity**

The yearbook activity was accounted for in the student activity accounts throughout the fiscal year 2015-16. Revenues received were \$7,167.00 and Expenditures \$2,978.60. Yearbook was a class for credit during 2015-16. Business Manager Frost asked board members to accept and approve the yearbook activity as presented into the General Fund for the 2015-16 year. Fiscal year 2016-17 the yearbook will no longer be offered for credit therefore will move back to a student activity account. Whereupon Motion #06316 by Umbreit seconded by Anderson approving the yearbook revenues and expenditures into the general fund for 2015-16 fiscal year, and moving the yearbook account to student activities for the 2016-17 year. Motion carried unanimously.

## **Communications**

- All nineteen Rush City Honor Students were named in the St. Paul Pioneer Press
- A notice will appear in the Calendar Section of the Post Review for the next three weeks with information about the Tax Payer Voter Approved Operating Referendum Informational meeting on June 29 @6:30 in the HS Media Center
- Notices about the June 29 meeting will also be on our school website and on the bank scroll
- An Open Enrollment notice will appear in the Chisago County Fair Brochure
- Posters for Open enrollment will be completed by August and placed in businesses around town
- Chisago County Parade July 23 – Bus/Float with staff families to walk along
- Staff Welcome Back Picnic - August 30

## **Reports**

### **Positive Points**

Principal Mielke shared the following positive points for Jacobson Elementary:

#### Priority Area 1:

- At our annual awards ceremony, we were very proud to hand out eleven Presidential awards to our 6th grade students for achieving an A average from 4th - 6th grade and an MCA score at or above the 85th percentile.
- On Thursday June 9, our staff received their first training on balanced literacy and Benchmark reading. Many exciting materials were explored.
- Our elementary literacy team met on June 15th, to draft our annual MDE required Read Well by 3rd grade plan. This plan will be finalized and submitted to MDE by the July 1 deadline.
- We continue to explore assessment measures and target scores for the 2016-2017 school year. We have drafted a plan that will present us the data we need to make strong intervention and instructional decisions in the future.

#### Priority Area 2: Foster a Positive and Safe Environment

- We are currently working on our training guide for mentoring, and will have it ready to go by fall of 2016.
- We completed our 5th and final lockdown drill during the end of May and it was done very successfully with the whole building secure.

#### Priority Area 3: Financial Stability to Support the District Mission

- We received our final checks from the Target Education credit program. These funds will be used to purchase books for our leveled library

#### Priority Area 4: Strengthen Community Relationships

- We have all of our teachers ready to launch their Google websites for next school year, which will help each teacher communicate with families and the community the happenings in their classroom.

Superintendent Dupre shared the following positive points for Rush City High School:

- It was a productive year academically. We are not surprised by our data. Those who've embraced our initiatives are having great success. Where there's been staff turnover or inconstant implementation of initiatives, we have concerning data.
- 2016-17 planning is underway to ensure we continue to improve. The basics are now in place (MTSS, PLCs, PST, Schoology, Eclipse). Rather than adding new initiatives next year, the HS plans to focus on accountability and ensure everyone is participating with integrity. We believe making the transition from good to great is within reach!
- Each teacher met individually with the principal to discuss their teacher growth goals and the student achievement goals
- We had 100% graduation this school year! Congratulations to all of our supportive and hard working staff!
- Graduation ceremony was a lovely celebration. The student speeches were amazing and the band & choir were beautiful. Thank you Stefanie Folkema and Teri Umbreit for representing the board of education.
- Spring sports: Baseball and golf had a good season. Softball advanced in playoff action and one track participant qualified for state  
Special note from Track Coach Vaughan: Rush City High School's girls varsity track and field team reached the Gold Standard in Academics, which is the highest standard a team can reach, with an average GPA of 3.92. Varsity boys reached the Silver Standard with a GPA of 3.6. This award is determined by the top 10 GPAs of those competing in the sub-section meet. They must have an average above 3.75 GPA. The Team also has six Academic All-State athletes: Riley Sykes, Brooke Nekowitsch, Sydney Fulcher, Elena Herberg, Jamie Guptill, and Kaylyn Bowen. Mr. Vaughan is proud that so many of his athletes have this high academic standard as they all reached a high performance level in track and academically.
- The HS staff has done a great job finding ways to do more with less. We've significantly cut the supply budgets once again; however, the teachers are finding unique ways to ensure the students needs are met
- All Chromebooks were returned; only two had damage that was not previously reported. Jim says he could not have hoped for a better outcome.

Strategic Plan Update – The School Board Advisory Committee provided recommendations for the 2016-17 school year which were summarized and will be presented to the board at the September meeting.

## **Updates**

Legislative Summary: Superintendent Dupre provided a brief summary of recent legislation impacting schools, including financial and policy changes.

## **Old Business**

### Milk Bids Action

Upon the recommendation of Food Service Director Westman and Superintendent Dupre, Motion #06416 by Anderson seconded by Umbreit accepting the bid of Hastings Co-op Creamery, Hastings, MN for the provision of milk products for FY17. Motion carried unanimously.

Note: Bid amounts were as follows:

BIDDER NAME	1/2 pint/white 1%	1/2 pint/white skim	1/2 pint/choc skim	1/2 pint/flavored skim	Gallon/white 2%
Hastings Co-Op Creamery PO Box 217 Hastings, MN 55033	<b>0.138</b> Note: Escalator .10/CWT	<b>0.135</b> Note: Escalator .10/CWT	<b>0.138</b> Note: Escalator .10/CWT	N/A	<b>1.90</b> Note: Escalator .10/CWT
Dean Foods/Land O Lakes 2042 Wooddale Drive Woodbury, MN 55125	<b>0.148</b> Note: Escalator .10/CWT	<b>0.143</b> Note: Escalator .10/CWT	<b>0.153</b> Note: Escalator .10/CWT	<b>0.183 (strawberry)</b> Note: Escalator .10/CWT	<b>2.5040</b> Note: Escalator .10/CWT

### Fuel Bids Action

Upon the recommendation of Superintendent Dupre, Motion #06516 by Umbreit seconded by Perreault accepting the bid of Holiday from Bloomington, MN, for unleaded gasoline and diesel fuel for FY17. Motion carried unanimously. Note: Bid amounts were as follows:

BIDDER NAME	UNLEADED GASOLINE	DIESEL
Holiday 4567 American Blvd Bloomington, MN 55437	.08 less per gallon on all gallons purchased on statement	.08 less per gallon on all gallons purchased on statement

### Indianhead Contract Extension for Food Products

Upon the recommendation of Food Service Director Westman and Superintendent Dupre, Motion #06616 by Perreault seconded by Meissner renewing the agreement with Indianhead Foodservice Distributor (IFD), Eau Claire, WI, for food service products for FY17. Motion carried unanimously. Note: Rush City is a member of the MN School Foods Buying Group (MSFBG) which did the bid on behalf of its members locking the best price with Indianhead so we will continue with them as our distributor. IFD in accordance with original terms and conditions proposes no changes with distribution practices, price fixed fee, commodity distribution fees, transportation and sales support programs.

### Operating Levy Discussion

As there were no community members present for a discussion, the school board members confirmed their desire to hold an informational meeting for public discussion on June 29 @ 6:30 in the HS media center. It will be widely advertised and we are hopeful for a large turnout.

### Q Comp Approval

No action at this meeting. We continue to wait for final approval from MDE. An update should be sent to us the week of June 20<sup>th</sup>. Upon receiving confirmation from the state this will be brought to the school board for final approval.

### New Business

#### FY17 Preliminary Budget

Business Manager Frost reviewed enrollment projections, revenue, and expenditure proposals for FY17. Based on current information, General Fund revenue for FY17 will be approximately \$285,000 more than for FY16, contributing is a 2% increase in general education aid and a slight increase in projected enrollment. General Fund expenditures for FY17 will be approximately \$65,000 more than FY16. The projected fund balance at the end of FY17 is \$706,009. At the conclusion of the discussion, Motion #06816 by Umbreit seconded by Anderson approving the FY17 Preliminary Budget as presented. Motion carried unanimously. Note: The following table represents the FY17 Preliminary Budget approved by the board.

#### **RUSH CITY SCHOOL DISTRICT #139**

FY-17 PRELIMINARY BUDGET SUMMARY					June 16, 2016
A	B	C	D	E	F
FUND NAME	Estimated FUND BAL. 6/30/16	2016-17 REVENUE BUDGET	2016-17 EXPENDITURE BUDGET	FY-17 BUDGET ONLY	Estimated FUND BAL. 6/30/17
01-GENERAL	\$656,015.06	\$8,845,634.00	\$8,795,640.00	(\$49,994.00)	\$706,009.06
02 FOOD SERVICE	\$99,785.55	\$407,200.00	\$414,696.00	(\$7,496.00)	\$92,289.55
04-COMMUNITY SERV	\$65,906.07	\$424,795.00	\$445,254.00	(\$20,459.00)	\$45,447.07
07-DEBT REDEMPTION	\$302,507.59	\$1,284,157.00	\$1,262,090.00	\$22,067.00)	\$324,574.59
08-SCHOLARSHIP FUND	\$156,335.87	\$16,500.00	\$16,500.00	\$0.00	\$156,335.87
10-TRUST FUND (aquatic)	\$518,100.26	\$6,000.00	\$4,000.00	\$2,000.00	\$520,100.26
TOTAL #139 FUNDS	\$1,798,650.40	\$10,984,286.00	\$10,938,180.00	\$46,106.00	\$1,844,756.40

CSI Leasing SMARTTRACK Schedule No 2 for three years

Upon the recommendation of Business Manager Frost, Motion #06916 by Perreault seconded by Umbreit approving SMARTTRACK Schedule No. 2 for three years with CSI Leasing. This is an addition to the Master Lease Agreement with CSI Leasing, Inc. that commenced July 1, 2015. Motion carried unanimously.

Lunch/Breakfast Prices 2016-17

Lunch equity calculations provided by the United States Department of Agriculture were presented to the School Board. Based on the USDA requirements lunch prices for Rush City should increase by 10 cents per meal for 2016-17. Whereupon Motion #061016 by Perreault seconded by Anderson to set the 2016-17 lunch prices at \$2.55 for elementary students and \$2.70 for high school students. Also Adult lunch prices will increase .25 cents per meal to \$3.75. Motion carried unanimously.

Adding One Section of Kindergarten 2016/17

Discussion for the need to add one section of Kindergarten for next year due to high enrollment (80 students to date). Whereupon Motion #061116 by Umbreit seconded by Meissner to add the section. Motion carried unanimously.

Calendar

Operating Levy Information Meeting	Media Center, High School	6/29/16	6:30 p.m.
Regular Board Mtg.	Room 201, High School	7/21/16	5:30 p.m.

Adjournment

Motion #061216 by Perreault seconded by Anderson adjourning the Regular School Board meeting at 6:45 p.m. Motion carried unanimously.

Respectfully submitted,

Scott Tryon  
Clerk

*Our mission is to provide each learner with appropriate educational opportunities to reach his or her potential.*