

**UNAPPROVED MINUTES OF REGULAR SCHOOL BOARD MEETING  
INDEPENDENT SCHOOL DISTRICT #139**

**November 20, 2014**

The Regular School Board Meeting was called to order by Chairperson Folkema at 7:00 p.m. in Room 201 at the Rush City High School.

**Roll Call**

Board Members present: Scot Tryon, Stefanie Folkema, Brenda Nessel, Scott Anderson, Matt Perreault, Teri Umbreit Board Members absent: None. Others in attendance: Vern Koepp, Superintendent; Laureen Frost, Business Manager; Brent Stavig, High School Principal; Melody Tenhoff, Elementary Principal; Aaron Nielson (MMKR); a representative from the Post Review; and other interested persons.

**Approval of Regular School Board Meeting Agenda**

Motion #10714 by Nessel seconded by Tryon approving the Regular School Board Meeting agenda as presented. Motion carried unanimously.

**Approval of Consent Agenda Items**

Motion # 10814 by Tryon seconded by Anderson approving the following Consent Agenda Items:  
Minutes of the Regular Board Meeting of October 16, 2014.  
Bills, obligations, and invoices totaling \$833,877.53 for Rush City, and \$405,439.94 for SCRED  
Rush City Personnel:  
Termination Elizabeth Hernandez-Rojas, Paraprofessional  
Reduction in work force Melody Kendrick, Paraprofessional  
Bethany Hauner, Paraprofessional – FMLA leave request 10/28/14 through 1/02/15

Motion carried unanimously.

**Consideration of Item(s) Removed From Consent Agenda**

None

**Recognition/Policy Review**

In a first reading the board discussed the following policies: Policy #607 – Organization of Grade Levels; Policy #707 – Transportation of Public School Students; and Policy #708 – Transportation of Nonpublic School Students.

After a second reading and final Board review of proposed changes, Motion #10914 by Perreault seconded by Nessel approving the following policies: Policy #615 – Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students; Policy #619 – Staff Development for Standards; and Policy #710 – Extracurricular Transportation.

Motion carried unanimously.

**Financial Information**

**Financial Audit FY14**

Aaron Nielson of Malloy, Montague, Karnowski, Radosevich & Co. reviewed the general purpose financial statements for Independent School District #139 and the St. Croix River Education District and issued an unmodified (clean) opinion through the audited financial statements and management letters. After board review of the various financial statements, including student activities accounts, Motion #11014 by Tryon seconded by Perreault accepting the independent auditor's report on the general purpose financial statements of Independent School District #139 and the St. Croix River Education District for the school year 2013-14. Motion carried unanimously. Note: The following table represents the audited financial statements by school district fund:

**JUNE 30, 2014**

**RUSH CITY SCHOOL DISTRICT #139 AND SCRED**

**2013-14 REVENUE/EXPENDITURE ACTUAL AND FUND BALANCE**

FUND NAME	ACTUAL FUND BAL. 6/30/13	2013-14 ACTUAL REVENUE	2013-14 ACTUAL EXPENDITURE	ACTUAL FD BALANCE 6/30/14
<b>RUSH CITY SCHOOL DISTRICT #139</b>				
01-GENERAL	\$1,723,625.73	\$7,794,718.26	\$8,592,378.95	<b>\$925,965.04</b>
02 FOOD SERVICE	\$113,629.19	\$411,719.94	\$404,224.03	<b>\$121,125.10</b>
04-COMMUNITY SERV	\$52,635.11	\$461,810.35	\$479,416.53	<b>\$35,028.93</b>
07-DEBT REDEMPTION	\$284,514.71	\$1,365,415.08	\$1,347,801.67	<b>\$302,128.12</b>
08-SCHOLARSHIPS	\$148,999.45	\$17,965.68	\$11,926.56	<b>\$155,038.57</b>
10-TRUST/SWIM POOL	\$513,405.34	\$3,869.57	\$3,944.92	<b>\$513,329.99</b>
TOTAL #139 FUNDS	\$2,836,809.53	\$10,055,498.88	\$10,839,692.66	<b>\$2,052,615.75</b>
<b>ST. CROIX EDUCATION DISTRICT</b>				
61-SCRED/GENERAL	\$543,092.38	\$5,105,091.95	\$5,125,546.53	<b>\$522,637.80</b>
61-ASSIGNED (incl. above)	\$38,800.00			<b>\$25,800.00</b>
64-SCRED/COMM. SERV.	\$70,363.85	\$260,319.87	\$269,766.09	<b>\$60,917.63</b>
TOTAL SCRED FUNDS	\$613,456.23	\$5,365,411.82	\$5,395,312.62	<b>\$583,555.43</b>

Investments: Business Manager Frost reported the district has \$2,290,837 invested as of October 31, 2014. Investments produced an annual interest income of \$8,967 during the 2013-14 school year compared to \$7,348 for the 2012-13 school year.

Revenue/Expenditure Update: Business Manager Frost reviewed the 2014-15 revenue and expenditure report noting that expenditures are approximately \$80,000 greater than revenue to date but that fund balances are sufficient to meet current cash flow obligations.

**Communications**

**Strategic Planning Staff Facilitators**

Board members noted receipt of a thank you letter from the six staff members who were trained to conduct strategic planning meetings.

**MN Association of School Administrators**

Board members received a letter confirming a rebate check of \$237.64 based on P-Card charges the previous year totaling \$95,056.

**MSBA Negotiations Seminar**

Board members noted information regarding upcoming negotiation seminars which several board members may attend.

**Resource Training & Solutions Nomination Form**

Board members noted receipt of a invitation to nominate a board member to serve on the Resource Training & Solutions Board of Directors.

**Reports**

**Positive Points**

Elementary Principal Tenhoff shared the following positive points:

Smokey Bear visit the first grade class earlier this fall. Students even had a chance to hold the fire hose! Thank you, fire department, for bringing these valuable lessons of fire safety to our students.

Pictures were showed of both staff and students who got into Halloween fun!

To continue with the fall learning, kindergarten students went to a local pumpkin farm.

Second graders visit the Fur Post where they experienced what life was like when this area was settled.

We had a successful Parent/Teacher Conference last with 91% of students that had a conference scheduled.

High School Principal Stavig shared the following positive points:

Art classes are creating projects that teach them about ancient cultures/history.

The All-School Play is "Murder in the Heir", the first performance was amazing, there will be two more; Friday and Saturday.

22 High School Students participated in the Minnesota Mathematics League contest this month.

About 1/3 of our High School families attended conferences.

Teachers are now using a new form to guide assisting struggling learners. This is completed on their PLC time and will then help with the PST team if necessary.

Food drive ends next Tuesday.

College Knowledge month was successful; students attended a college fair, learned how to apply for colleges, and completed around 75 actual applications.

#### Updates

##### Infinity Stakeholder Meeting

Superintendent Koepp and board members reviewed information shared at a recent Infinity Stakeholder Meeting.

##### December 1 Staff Development

Principles summarized staff development plans for December 1.

##### Meetings Attended

MSHSL Meeting – Cambridge -Superintendent Koepp summarized information from a recent MSHSL Meeting during which draft transgender policy issues were discussed.

Board member Tryon provided a brief update regarding a recent SCRED Governing Meeting.

Board member Umbreit provided a summary of a recent Board Advisory Meeting during which Science, Business Education, and Industrial Tech/Agricultural instructors summarized their summer curriculum work.

##### Old Business

There were no items for discussion.

##### New Business

###### Strategic Plan Review

Board members reviewed work to date on the district strategic plan. There are currently four priority areas identified and statements under each priority area regarding what we hope to accomplish. Administration provided examples of several smart goals and action step. It was a consensus among board members to continue working on the plan and share it with stakeholders as soon as feasible.

###### Worlds Best Workforce 2014-15

Board members reviewed a proposed Worlds Best Workforce Plan for 2014-15. The plan includes academic goals specific to reading, math, and science for the preschool, elementary school, and high school. Whereupon Motion #11114 by Perreault seconded by Umbreit approving the Worlds Best Workforce 2014-15 Plan as presented. Motion carried unanimously.

###### Purchase Kubota Mower/Sweeper

Board members reviewed quotes for a Kubota diesel F3990 lawnmower, which also includes a cab and snow sweeper. Whereupon Motion #11214 by Nessel seconded by Umbreit accepting the low quote from Olson Power and Equipment Inc., North Branch, MN, and approving the purchase of the Kubota equipment for \$26,363. Note: This includes a trade in value of \$4,925 for the 1999 Kubota Mower/Sweeper. Motion carried unanimously.

###### MSHSL Grant Application

Board members reviewed MSHSL Foundation application grant based on student participation. Whereupon Motion #11314 by Perreault seconded by Umbreit approving the application for this grant. Motion carried unanimously.

##### Calendar

Regular Board Meeting	High School Room 201	12/18/14	7:00 p.m.
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##### Adjournment

Motion #11414 by Tryon seconded by Nessel adjourning the Regular Board meeting at 9:30 p.m. Motion carried unanimously.

Respectfully submitted,

Brenda Nessel

Clerk

*Our mission is to provide each learner with appropriate educational opportunities to reach his or her potential.*