

**APPROVED MINUTES OF REGULAR SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #139**

September 21, 2017

The Regular School Board Meeting was called to order by Chairperson Folkema at 5:30 p.m. in Room #201 of the Rush City High School.

Roll Call

Board Members present: Scott Tryon, Stefanie Folkema, Matt Meissner, Scott Anderson, and Teri Umbreit.
Absent: Matt Perreault. Others in attendance: Teresa Dupre, Superintendent; Brent Stavig, High School Principal; Jason Mielke, CE Jacobson Principal; Laureen Frost, Business Manager; and other interested persons.

Approval of Regular School Board Meeting Agenda

Motion #09017 by Tryon seconded by Anderson approving the Regular School Board Meeting agenda. Motion carried unanimously.

Approval of Consent Agenda Items

Motion #09117 by Umbreit seconded by Meissner approving the following Consent Agenda Items:

Minutes of the Regular Board Meeting August 17, 2017

Bills, Obligations and invoices totaling \$1,287,335.47 for Rush City, and \$503,735.76 for SCRED

Approve Personnel

Rush City ISD #139

Resignation of Brittania Sorgdrager, Elementary Para, effective September 20, 2017

FMLA Request for Rachel Bigelow, Elementary Special Ed Teacher, effective approximately
October 29 – December 8, 2017

Resignation of Ashley Gertz, Tiger Care Coordinator, effective prior to start of 2017-18 school year

Employ Ashley Shambaugh, Elementary Paraprofessional, effective September 5, 2017

Employ Renita Twingstrom, High School Paraprofessional, effective September 5, 2017

Employ Angie Biermaier, Elementary Paraprofessional, effective September 21, 2017

Employ Rebecca Maki, ECFE Teacher – 3 hours per week, effective September 26, 2017

Employ Mary Rosa, High School Paraprofessional, effective September 25, 2017

SCRED

Approve Transportation Contract for Jessica Shoaff

Motion carried unanimously.

Consideration of Item(s) Removed from Consent Agenda

None

Recognition/Policy Review

None

Financial Topics

Final FY 17 Enrollments & Fund Balance: Business Manager Frost provided an enrollment summary for the 2016-17 fiscal year. The student membership came in 2.1 WADMs favorable to the budget. Frost reviewed the Rush City School District audited fund balance as of June 30, 2017. General fund revenues came in \$71,900 more than budget and expenditures were \$170,976 less than budget thus resulting in a gain of \$273,814 over the June 30, 2016 fund balance. The fund balance is at 13.3% of general fund expenditures.

RUSH CITY SCHOOL DISTRICT #139, June 30, 2017

FUND NAME	ACTUAL FUND BAL. 6/30/2016	ACTUAL FD BALANCE 6/30/2017	DIFFERENCE FUND BALANCE
01-GENERAL	\$945,234.81	\$1,219,048.75	\$273,813.94
02 FOOD SERVICE	\$103,113.44	\$104,180.06	\$1,066.62
04-COMMUNITY SERV	\$69,050.89	\$54,834.54	(\$14,216.35)
06-building construction	\$0.00	\$764,938.40	\$764,938.40
07-DEBT REDEMPTION	\$300,647.43	\$290,837.09	(\$9,810.34)
08-SCHOLARSHIPS	\$159,185.62	\$151,425.31	(\$7,760.31)
10-TRUST/SWIM POOL	\$512,371.64	\$511,137.15	(\$1,234.49)
TOTAL #139 FUNDS	\$2,089,603.83	\$3,096,401.30	\$1,006,797.47

Current 2017-18 School Year Enrollment: Business Manger Frost reviewed enrollment figures noting that at the conclusion of the 2016-17 school year the average daily membership was 867 students and that as of September 18, 2017 the current year average daily membership was approximately 872. An increase of 5 students. Frost reminded the board that the current year budget was built on 856 students.

Current Financial Information:

- A. Revenues/Expenditures Update: As of August 31, 2017 general fund revenues are in at 14% of annual budget compared to expenditure budget in at 9%.
- B. Investments: Business Manager Frost reported that the district has \$1,855,903 invested as of August 31, 2017.

Proposed Pay 2018 Levy: Business Manger Frost reviewed components of the school levy for property taxes payable 2018, producing a 6.92% increase. The Minnesota Department of Education may make changes to these numbers through the end of September or the Board may choose to under levy in some areas so it is advised to certify maximum rather than a dollar amount for the proposed levy. Upon recommendation of Frost, Motion #09217 was made by Tryon seconded by Meissner to certify the maximum amount allowed. Motion carried unanimously.

Communications

Superintendent Dupre reported the good news and bad news associated with Tiger Care. The good news is we have steady enrollment of about 20–25 students each day. The bad news is the district is having a difficult time finding a candidate to fill the coordinator position. The district increased publicity about the position and are confident the position will be filled soon.

Principal Stavig provided the board with an update on class size and unfortunately we do have two classes over 35.

Reports

Positive Points from CE Jacobson:

Priority Area 1: Academic Excellence

- Our students and staff are starting to adjust well to the new Math Expressions 2018 curriculum in grades 3-6. This curriculum has brought new visualization and hands-on math to our students.
- Staff members have started posting daily learning targets aligned to standards on their white boards each day, which gives a focus to their lesson.
- We are seeing increased engagement in Math, Literacy, and Science and many new guided lessons being taught in 5th and 6th grade due to the new schedule.

Priority Area 2: Positive and Safe Environment

- We had our first fire drill on Friday, September 8 and the entire building was able to evacuate safely in 1 minute and 35 seconds.
- Our PBIS talks continue on a daily basis and Mr. Hines and myself have now met with every grade to review ROAR expectations in our building.
- The new security system has been working effectively and has allowed for a safe flow of traffic through our office.

Priority Area 3: Financial Stability

- Our student enrollment is stable at 476, and is actually up three students from where we finished last academic year on June 2.

Priority Area 4: Community Relationships

- We have sent our community PBIS signs in for printing and then we will draft a plan to start connecting with area businesses.
- We are meeting next week, Monday evening at 6:00 pm in the elementary media center with a group of parents to look at the foundation of a new PTO group and all are welcome.

Positive Points from High School:

Priority Area 1: Academic Excellence

- New staff off to a great start
- Helping new students settle in – going well
- New math materials – better vertical alignment within the district and better alignment with state standards
- Fall MAP testing underway
- MTSS now led by guidance office
- Able to maintain most concurrent enrollment courses
- PLC process continues to grow and improve: Focus areas include Data, Curriculum, Unique Learners, and Components of a Learning Community

Priority Area 2: Positive and Safe Environment

- New intercom system is working well
- PBIS team identified – plan to apply for the grant later this fall
- QR Codes used to promote school spirit
- Drills conducted: Bus Evacuation, Fire, Lockdown
- New lunch line – well received by students, equal access for all, meets nutrition guidelines
- Exploring building an outdoor classroom through donations and grants
- Several staff reading “Lost at School”

Priority Area 3: Financial Stability

- Working to ensure we are as efficient as possible with staffing, instructional supplies, and equipment
- High School enrollment appears to be equal to or greater than last year’s enrollment

Priority Area 4: Community Relationships

- RCHS News – Similar to community connections, sent to High School parents and staff during the week following a school board meeting during the regular school year. We will send to school board members upon your request if you do not have a High School student.
- Backpack program starts this week

Strategic Action Plan Update: Superintendent provided the final results of the 2016/2017 Strategic Action Plan. The plan including final results can be found on the district website under the School Board tab. The 2017/2018 draft of the Strategic Action Plan will be presented to the school board in November 2017.

Meetings Attended: Scott Tryon attended the SCRED Governing Board Meeting and will remain as chairman. Matt Meissner attended the ECMECC board meeting.

Old Business

Motion #09317 by Tryon seconded by Anderson to approve the updated resolution related to accepting and using funds donated to the Rush City Aquatic Center Trust Fund. Motion carried unanimously.

Superintendent Dupre provided the board with an update regarding the status of withdrawal of membership from TIES. Rush City is one of twelve school districts that have notified TIES of their intentions. Debates continue with TIES regarding what the final liability cost will be to Rush City.

New Business

Motion #09417 by Umbreit seconded by Anderson to accept changes to Extra Curricular Stipend Positions. Motion carried unanimously.

Public Information Meeting - Operating Referendum: A few community members were present for the school board meeting, yet no additional community members attended the public information meeting. Members present did not have any questions about the operating referendum.

Calendar

Employment Agreements Discussion	District Office Conference Room	10/11/17	5:00 PM
Regular Board Meeting	High School Room 201	10/26/17	5:30 PM
Public Information Meeting	High School Room 201	10/26/17	6:30 PM

Adjournment

Motion #09517 by Umbreit seconded by Anderson adjourning the Regular Board meeting at 6:42 p.m. Motion carried unanimously.

Respectfully submitted,

Scott Tryon, Clerk