

**APPROVED MINUTES OF REGULAR SCHOOL BOARD MEETING  
INDEPENDENT SCHOOL DISTRICT #139**

**May 18, 2017**

The Regular School Board Meeting was called to order by Chairperson Folkema at 5:32 p.m. in Room 201 at the Rush City High School.

**Roll Call**

Board Members present: Stefanie Folkema, Matt Perreault, Scott Tryon, Scott Anderson, and Matt Meissner. Board Members absent: Teri Umbreit, student board members Noah Griser and Haley VanDyke. Others in attendance: Teresa Dupre, Superintendent; Laureen Frost, Business Manager; Brent Stavig, High School Principal; Jason Mielke, Jacobson Principal; a representative from East Central Minnesota Post Review and other interested community members.

**Approval of Regular School Board Meeting Agenda**

Motion #05117 by Tryon seconded by Perreault approving the Regular Board Meeting agenda. Motion carried unanimously.

**Approval of Consent Agenda Items**

Motion #05217 by Perreault seconded by Anderson approving the following Consent Agenda Items:

Minutes of the Regular Board Meeting of April 20, 2017.

Bills, obligations, and invoices totaling, \$683,137.73 for Rush City, and \$448,388.42 for SCRED.

**Approve Personnel**

**Rush City ISD #139 Personnel**

Resignation of Melody Kendrick, Elementary Paraprofessional, effective April 28, 2017

Resignation of Heidi Larson, High School Counselor, effective end of 2016-17 school year

Brody Bakken on Special Assignment for the 2017-18 school year: (.33 Literacy Grade 4/.66 Curriculum Coordinator)

Employment of Annie Sundin, Special Education Teacher, effective 2017-18 school year

Resignation of Debra Cunnien, Elementary Special Ed Para, effective May 17, 2017

Resignation of Carvel Kuehn, Band Director, effective end of 2016-17 school year

Tenure status granted to Brody Bakken, Kelly Birkholm, Ashley Fitcher, Bennett Montzka and Amy Gustafson (.8 FTE Title One)

Employment of Dirk Anderson, Special Education Teacher, effective 2017-18 school year

**SCRED**

Resignation of Jennifer DuFresne, Secondary Low Incidence Services Coordinator, effective June 30, 2017

Resignation of Nicole Jack, Special Services Supervisor, effective June 30, 2017

Resignation of Holly Grams, Special Services Supervisor, effective June 30, 2017

Resignation of Elizabeth Sowden, School Psychologist, effective June 30, 2017

Resignation of Molly Gavett, Social Behavior Services Coordinator, effective June 30, 2017

Tenure status granted to Anne Meyer, Katie Goulet, Angela Christenson, Tara Haase, Jessica Dale and Amanda Brown

Motion carried unanimously.

**Consideration of Item(s) Removed From Consent Agenda**

None

**Recognition/Policy Review**

Congratulations to, and recognized appreciation of, the contributions made by our student School Board Members Noah Griser and Haley VanDyke. We wish them all the best as they leave Rush City Schools for college. Due to track obligations they were not able to attend the May meeting. We are hoping to recognize them personally at the June meeting.

Second reading and Motion #05317 made by Anderson to approve Policy 533-Wellness and Policy 1000-Position Summaries (B23-E91) seconded by Tryon. Motion passed unanimously.

## **Financial Information**

Revenue/Expenditure Update: Business Manager Frost reviewed the 2016-17 revenue and expenditure budget noting that the general fund revenues are running approximately \$848,000 more than expenditures to date.

Investments: Business Manager Frost reported the district has \$2,185,231 invested as of 4/30/17.

Quarterly Investment Report: Frost reported that the district currently has \$493,000 invested in the Liquid Asset Fund Portfolio with an average interest rate of 1.21%.

Frost reviewed the quarterly report for the Pool Trust Fund, noting that the March 31 Fund Balance was \$512,422 and that the interest income earned for the 2016 Aquatic Center season was \$4,885 compared to \$4,058 the previous year.

There were no quarterly donations to report for January 1, 2017 through March 30, 2017.

## **Communications**

Superintendent Dupre reminded School Board Members of the Leo Induction Ceremony and Scholarship Night taking place on May 24.

Dupre also brought forth the recommendation from the School Board Advisory Committee task force to create a Rush City Facebook page. The design of the page will be publications only (comments option not available) and the page will be linked with our Twitter feed. School board is in favor of moving ahead with the Rush City Facebook page.

Dupre also provided a draft summary of the feedback received from CE Jacobson and High School parents on the Strategic Action Plan survey. A complete summary of staff, students, and parents will be presented to the school board in June.

## **Reports**

### **Positive Points**

**High School Principal Stavig shared the following positive points:**

#### **Priority Area 1: Achieve Academic Excellence**

- Making progress with hiring
  - Hired both special education positions
  - We have a good candidate pool for Math
  - Counselor and Band positions posted
- Mr. Olson leveraged Carl Perkins Grant funds to purchase a Drone
- End of year testing
  - Complete 5/19/17
  - Excellent effort by students and staff

#### **Priority Area 2: Foster a Positive and Safe Environment**

- Tentative last day for seniors is May 26<sup>th</sup>
- Stress survey is complete. Committee to analyze results and make recommendations
- HS Food service committee visited lunch programs at Pine City and Braham schools
- TSA is working to be FT in each building for 2017/18
  - Staffing will change
  - We are seeing a positive impact on our students

#### **Priority Area 3: Financial Stability to Support the District Mission**

- Working to ensure we are as efficient as possible with staffing, instructional supplies, and equipment

#### **Priority Area 4: Strengthen Community Relationships**

- Prom was May 16, 2017
  - Great venue – Split Rocks
  - Positive reviews from all attendees
  - Enjoyable and safe evening for all
- Leo's Induction will be at 6:00 p.m. on 5/24/17
- Senior Awards night at 7:00 p.m. on 5/24/17
- Graduation at 2:00 p.m. on 6/4/17

#### **Area of Concern or Current Challenge**

- Ensure we have a positive and safe year end
- Wrapping up Q-comp and teacher evaluations
- Attracting and retaining high quality teachers
  - Ensure continuous improvement into 2017/18

**CE Jacobson Principal Jason Mielke shared the following positive points:**

**Priority Area 1: Achieve Academic Excellence**

- Our preliminary state test scores show that students have done a fantastic job in literacy and our new curriculum transition has been successful thus far engaging students in reading.
- As we look to make the transition to our middle school schedule, we have narrowed down our curriculum choices for 5<sup>th</sup> and 6<sup>th</sup> grade math to two programs. We feel either one would drastically increase the rigor in our classrooms.

**Priority Area 2: Foster a Positive and Safe Environment**

- We now have our voice level and ROAR bus expectations posted in the front of every bus to bring consistency to all areas of our building.
- We have completed all fire, lockdown, and weather related drills for the year. All were done very successfully and our staff and students took all very seriously.

**Priority Area 3: Financial Stability to Support the District Mission**

- We have received another \$2100 dollar grant from Minnesota PBIS for our ROAR program. We can use this money for intervention materials and additional signs to build awareness of our consistent expectations.

**Priority Area 4: Strengthen Community Relationships**

- We have created a new PBIS action plan for the upcoming year which will include myself and counselor Sam Hines getting out in the community and focusing on getting local businesses to support the ROAR expectations when our students are out and about.
- We are in the process of adding new information about our Literacy program and PBIS to our school webpage so parents and community members have a better understanding of our programming.

**Area of Concern or Current Challenge**

Not having professional development funds have really hindered our growth in mental health areas, literacy and new math initiatives.

**Updates**

**Tiger Care**

Unfortunately we did not receive enough registrations to be able to provide the program this summer. However, we will begin advertising now for the before and after school program beginning in September. We are hopeful that we will receive the 15-20 registrations needed in order to offer this service.

**ESY and Targeted Summer School**

Our enrollment for ESY and targeted summer school are significantly lower than last summer. At this time we have 58 students enrolled as compared to over 100 students last summer. We will strive to understand why this decrease has occurred. Services will begin on July 31 and run five days a week from 8:00 to 12:00 through August 18<sup>th</sup>. We are working with food service to offer a meal to all students daily. Transportation details for summer school will be sent to families in July.

**Strategic Action Plan**

Superintendent Dupre provided updates from each of the task forces (Food Service, Student Stress, and Communications). Each task force achieved the majority of their action steps. After MCA III assessments, results can be released to the public. Updated 2016/2017 Strategic Action Plan results will be posted on our website.

**Meetings Attended**

Scott Tryon attended the SCRED Governing Board meeting.

**Old Business**

Motion #05417 by Tryon seconded by Meissner to accept the health insurance bid from Blue Cross Blue Shield in the Resource Training and Solutions pool for the next two years. Motion passed unanimously.

**New Business**

MSHSL 2017-18 Resolution for Membership was renewed on motion #05517 by Anderson seconded by Perreault. Motion carried unanimously.

Motion #05617 by Perreault seconded by Anderson naming Superintendent Dupre as the Local Authorizer for MDE External Access System. Motion carried unanimously.

Motion #05717 by Meissner seconded by Anderson to accept the milk quote from Agropur Inc.

Motion #05817 by Perreault seconded by Anderson to accept the bid from Holiday Station Stores (only bid received). Motion carried unanimously.

Motion #05917 by Perreault seconded by Meissner to table the decision regarding snow removal quotes until more information can be gathered and presented at the June 15 School Board Meeting. The following voted in favor of the motion: Perreault, Meissner and Folkema, and the following voted against: Anderson and Tryon. Motion passed to table decision.

Motion #051017 by Perreault seconded by Anderson for the resolution to withdraw from TIES. A substantial increase in fees and payment for services not utilized by the district were cited as reasons to withdraw as members. Motion carried unanimously.

Superintendent Dupre will forward the link to all school board members to complete the self-evaluation survey designed and provided to our district from MSBA. Summary results of the survey will be shared with the chair and superintendent initially and then with the entire school board.

**Calendar**

Teamster Negotiations	District Office Conference Room	6/06/16	4:30 p.m.
Regular Board Meeting	Room 201, High School	6/15/16	5:30 p.m.

**Adjournment**

Motion #051117 by Perreault seconded by Anderson adjourning the Regular School Board meeting at 6:50 p.m. Motion carried unanimously.

Respectfully submitted,

Scott Tryon  
Clerk

*Our mission is to provide each learner with appropriate educational opportunities to reach his or her potential.*