

**UNAPPROVED MINUTES OF REGULAR SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #139**

July 16, 2015

The Regular/Organizational School Board Meeting was called to order by Chairperson Folkema at 7:01 p.m. in Room 201 at the Rush City High School.

Roll Call

Board Members present: Scott Tryon, Stefanie Folkema, Brenda Nessel, Scott Anderson, Matt Perreault, Teri Umbreit. Board Members absent: None. Others in attendance: Teresa Dupre, Superintendent; Brent Stavig, High School Principal; Laureen Frost, Business Manager; Jeanne Korf, Facilities/Accts. Payable; a representative from the ECM Post Review, and other interested persons.

Approval of Regular School Board Meeting Agenda

Motion #06915 by Nessel seconded by Tryon approving the Regular School Board Meeting agenda. Motion carried unanimously.

Board Organization Fiscal Year 2015

Note: Election of Board Officers and Committee Assignments occur annually during the month of January. School Board Organization during July is an organization of fiscal, financial, and legal matters.

Motion #07015 by Umbreit seconded by Perreault establishing the regular board meeting day as the third Thursday of the month at the Rush City High School, Room 201, at 7:00 p.m., and adopting Robert's Rules of Order for school board meetings, and approving board member compensation at \$45.00 per meeting with the exception of all day meetings, which will be paid at a rate of \$90.00 per day, and designating the East Central Minnesota Post Review as the district's official newspaper for legal publications, and establishing the Minnesota School District Liquid Asset Fund, PMA Trust Fund, Northwoods Bank-Rush City, and Unity Bank-Rush City as the official depositories for the district's financial resources, and designating the Business Manager and Superintendent for making electronic fund transfers for the district, and designating the Accounts Payable position to coordinate credit card use, and designating the Superintendent to work with Rupp, Anderson, Squires & Waldspurger; Ratwick, Roszak, Maloney; or Knutson, Flynn, et. al, and adopting the following resolution regarding adoption of school policies:

RESOLUTION REGARDING ADOPTION OF SCHOOL POLICIES

At a Regular Meeting of the School Board of Independent School District 139, Rush City, Minnesota, held on the 16th day of July 2015, the following resolution was adopted:

BE IT RESOLVED by the School Board of Independent School District 139 that the district policies, having been duly reviewed by the Board, are hereby adopted as the official policies of Independent School District 139.

BE IT FURTHER RESOLVED that the policies adopted herein supersede and take precedence over any and all policies of the school district, and, further, that any policies, practices, regulations or rules inconsistent with these provisions are hereby rescinded and repealed.

BE IT FURTHER RESOLVED that the School Board shall review the following policies annually:

1. 410 Family and Medical Leave
2. 413 Harassment and Violence *
3. 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
4. 415 Mandated Reporting of Maltreatment of Vulnerable Adults
5. 506 Student Discipline
6. 514 Bullying Prevention
7. 522 Student Sex Nondiscrimination
8. 524 Internet Acceptable Use and Safety Policy
9. 616 School District System Accountability
10. 806 Crisis Management

* To be reviewed at August Board Meeting for first reading

And approving membership in the following organizations: Minnesota School Board Association, Resource Training and Solutions-Membership, Resource Training and Solutions-Mgmt. Asst Prgm, Resource Training and Solutions-Health &

Safety, CMERDC, MSHSL, Schools for Equity in Education, Infinity Online Learning, and TIES. **Motion # 07115** by Nessel seconded by Umbreit carried unanimously.

Approval of Consent Agenda Items

Motion #07215 by Nessel seconded by Perreault approving the following Consent Agenda Items:

Approve Personnel

Rush City ISD #139

- Employ Larry Porras, Custodian II, beginning July 6, 2015
- *Paul Kirby, Teacher, Leave of Absence request effective 2015-16 school year
- *Julie Wilcox, Leave of Absence request, Aug. 17 – Oct. 19 2015
- *Employ Kristin Papke, Executive Secretary, beginning July 29, 2015
- *Employ Jason Mielke, Elementary Principal, beginning August 1, 2015

SCRED

- Nicole Woodward, Unique Learners Manager, resignation effective June 30, 2015
- Employ Nicole Woodward, Special Education Director, beginning July 1, 2015
- Employ Emily Cooley Dobbins as Unique Learners Manager beginning July 15, 2015
- *Employ Heidi Corbin, Early Childhood Family Support Resource Provider, July 1, 2015

Motion carried unanimously.

Note: A special thank you to all the Elementary Principal Search committee members for their time and dedication to a successful process

Consideration of Item(s) Removed From Consent Agenda

None

Recognition/Policy Review

None

Financial Information

District Office staff are preparing for the annual financial audit. They have met with auditors several days for preliminary audit. Auditors will be on site again in August for fieldwork of final audit.

Communications

Board chair Folkema confirmed the successful search process for Elementary Principal announcing Jason Mielke has been offered and accepted the position.

Board member Perreault provided a brief update regarding the slight increase for Infinity (online courses) fees from \$350.00 to \$375.00. Also noting this is still a savings as we are members.

Superintendent Dupre presented in draft format idea or possibilities for improving external communication to support Strategic Plan Priority Area 4: Strengthen Community Relationships. Already set forth in the plan for accomplishment is utilizing technology to enhance communication with all stakeholders (staff, students, parents, community) and to increase community trust and pride in the school. Some of the possibilities include:

- Updating the Webpage design
- Monthly newsletter from the Superintendent to Rush City Community
- Appropriate use of social media to enhance communication
- Create an internal communications and calendar team to ensure accuracy
- Increase awareness of School Board Meetings agenda and results

Detailed discussion and areas to focus on for the 2015-16 school year will be determined during the School Board and Superintendent work session scheduled for July 30, 2015 at 4:30 in the High School media center.

Reports

Positive Points

None during summer months.

Updates

Bus / Van Inspection have all been completed and approved. The van approved for purchase at the May 21, 2015 School Board meeting will be delivered to school the week of July 20.

Old Business

Security cameras are being installed with final completion on all installation no later than July 28, 2015

New Business

Health and Safety Three-Year Budget

Jeanne Korf, Facilities/Accts. Payable Manager reviewed the district Health and Safety program and the approved Health and Safety projects for fiscal years 2015, 2016 and 2017. **Motion #07315** by Tryon seconded by Nessel approving the Health and Safety Three Year Budget. Motion carried unanimously.

Levy Options

PAY 16 Levy Options

Business manager Frost asked board members to review financial information prepared by financial consultants Ehlers & Associates, showing the impact of an additional \$124/Pupil Unit Local Optional Revenue (LOR). This amount is in addition to the \$300/pupil unit LOR that the Board levied in PAY15. This amount is equalized by State aid at 28.4%.

This additional \$124/pupil unit will generate approximately \$117,850 additional revenue for the District in 2016-17. State aid will pay \$18,439 of this amount and \$99,411 will be levied. The impact of this levy amount on a \$100,000 property value will be an increase of approximately \$28 per year. The board did not take action on this item other than to approve Business Manager Frost to file intent with Minnesota Department of Education (MDE) in order to meet the August deadline for the proposed levy. Final decision about this levy will be discussed at future school board meetings and prior to the taxation hearing in December 2015.

Also presented to the Board was a financial report that showed a significant decrease in the Health and Safety levy revenue as was passed by legislation this last session in 2015. Historically Health and Safety revenue has been 100% levied with no state aid contribution. Beginning with PAY16 the state will pay Health and Safety revenue at 50.42%, this will be approximately \$71,235 less on the District levy for PAY16. The impact of this levy decrease for \$100,000 residential homestead property will be a decrease of approximately \$12 per year.

The Board also looked at a potential refunding of 2006A building bonds. Ehlers did a preliminary run of current interest rates and this would be approximately \$100,000 less per year to levy for scheduled bond payments. The District will continue working on this refunding with a tentative sale date of bonds in September. This savings will be reflected with the PAY16 levy.

Whereupon **motion #07415** by Tryon seconded by Nessel approval to file intent for the additional proposed levy \$124/Pupil Unit Local Optional Revenue (LOR). Motion carried unanimously.

Fundraisers-Annual Review

After reviewing a comprehensive list of fundraisers conducted by school groups throughout the school year, **Motion #07515** by Perreault seconded by Tryon approving the fundraisers on this list for 2015-16 school year. Motion carried unanimously.

Superintendent Goals

Superintendent Dupre requested confirmation from the school board members to renew commitment and support of the Strategic Plan developed in the fall of 2014. Upon receiving full support from all board members, Superintendent Dupre provided an update regarding progress on goals achieved during the 2014-15 school year. Goals achieved include:

Priority Area 2: Foster a Positive and Safe Environment:

- Emergency Procedure Go Kits were finalized, assembled and distributed. Completion Date: March 2015
- Investigate options to install security cameras. Action taken. Completion Date: July 2015

Priority Area 3: Financial Stability to Support the District Mission

- Review Board Policy 714 FUND BALANCES. Action taken. Policy Approved February 19, 2015

In addition to the Strategic Plan update, Dupre also presented her annual goals in draft format for the board to review and discuss in greater detail during a workshop session on July 30, 2015 at 4:30 pm in the media center at the High School. The meeting will be open to the public. Dupre emphasized her objective is to directly link the 2015-16 focus areas included in the Strategic Plan with her goals, responsibilities and accountability.

St. Croix River Education District

None

Calendar

Regular Board Meeting

Room 201, High School

8/20/15

7:00 p.m.

Adjournment

Motion **#07615** by Anderson seconded by Nessel adjourning the Regular Board meeting at 8:25 p.m. Motion carried unanimously.

Respectfully submitted,

Brenda Nessel
Clerk

Our mission is to provide each learner with appropriate educational opportunities to reach his or her potential.