

**UNAPPROVED MINUTES OF REGULAR SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #139**

March 17, 2016

The Regular School Board Meeting was called to order by Clerk Tryon at 5:30 p.m. in Room 201 at the Rush City High School.

Roll Call

Board Members present: Scott Tryon, Scott Anderson, Matt Perreault and Matt Meissner. Board Members absent: Stefanie Folkema and Teri Umbreit. Others in attendance: Teresa Dupre, Superintendent; Laureen Frost, Business Manager; Brent Stavig, High School Principal; Jason Mielke, Elementary Principal; Lee Rood, Mike Vaughan, a representative from the East Central Post Review, and other interested persons.

Approval of Regular School Board Meeting Agenda

Motion #03016 by Perreault seconded by Anderson approving the Regular Board Meeting Agenda. Motion carried unanimously.

Approval of Consent Agenda Items

Motion #03116 by Perreault seconded by Anderson approving the following Consent Agenda items:

Minutes of the Regular Board Meeting of February 18, 2016.

Bills, obligations, and invoices totaling \$747,099.12 for Rush City, and \$432,095.19 for SCRED

Rush City ISD #139 Personnel

- Robert DeGroote, EBD Teacher, on leave from 2/25/16-6/8/16 and resignation effective the end of the 2015/16 school year
- Mike Saari, Business Teacher, on leave from 3/7/16-6/8/16 and resignation effective the end of the 2015/16 school year
- Amy Carlson, Jr. High Softball Coach, 2016 season
- Erin Waters, 2nd Grade Teacher, 2 year leave request (2016/17 and 2017/18)
- Rachel Bigelow, Long Term EBD Elementary Teacher upon receipt of proper licensure for the remainder of 2015/16 school year
- Cindy Schlagen, Early Childhood Para, FMLA 3/17/16-6/8/16
- Addition of Jr. High Track Coach this year due to high number of students involved
- Approve Teacher Master Agreement/[Contract](#)

SCRED

- Stephanie DeAdder, Administrative Assistant/Program Support, Resignation effective 3/24/16
- Employ Tiffany Mohr, Administrative Assistant/Program Support, effective 3/21/16
- Amanda Brown, FMLA 6/7/16-9/2/16
- Kalie VanMeveren, FMLA ~6/15/16-7/27/16
- Elizabeth Deen, Social Behavior Collaborative Planner, resignation effective 6/30/16

Role Call Vote: In favor Tryon, Anderson and Perreault. Meissner Abstained

Recognition/Policy Review

In a first reading the Board discussed the following policies: With minor updates to Policy 213 School Board Committees, Policy 303 Superintendent Selection, Policy 304 Superintendent Contract, Duties and Evaluation and for review purposes only Policy 210 Conflict of Interest, Policy 211 Criminal or Civil Action Against School District, School Board Member, Employee, or Student, Policy 212 School Board Member Development, Policy 214 Out-of-State Travel by School Board Members, Policy 301 School District Administration, Policy 302 Superintendent, and Policy 305 Policy Implementation.

Financial Information

Investments: Business Manager Frost reported the district has \$1,542,181 invested as of February 29, 2016.

Revenue/Expenditure Update: Business Manager Frost reviewed the current 2015-16 revenue and expenditure budget noting that General Fund revenues were running approximately \$230,000 more than expenditures to date.

Budget Revision FY16: Business Manger Frost reviewed the preliminary budget for the 2015-16 school year and the proposed revised budget. The revised budget shows a General Fund deficit spending of \$207,240 which will decrease fund balances. This is due mainly to a decrease in enrollment since the beginning of this school year and also a decrease in other categorical revenue sources.

Motion #03316 by Anderson seconded by Meissner. Motion carried unanimously.

RUSH CITY SCHOOL DISTRICT #139**FY-16 REVISED BUDGET SUMMARY****March 2016**

A	B	C	D	E	F
FUND NAME	ACTUAL FUND BAL. 6/30/2015	2015-16 REVENUE BUDGET	2015-16 EXPENDITURE BUDGET	FY-16 BUDGET ONLY	Estimated FUND BAL. 6/30/2016
01-GENERAL	\$828,086.06	\$8,558,306.00	\$8,730,377.00	(\$172,071.00)	\$656,015.06
02 FOOD SERVICE	\$106,490.55	\$400,200.00	\$406,905.00	(\$6,705.00)	\$99,785.55
04-COMMUNITY SERV	\$59,772.07	\$426,215.00	\$420,081.00	\$6,134.00	\$65,906.07
07-DEBT REDEMPTION	\$307,266.59	\$1,354,056.00	\$1,358,815.00	(\$4,759.00)	\$302,507.59
08-SCHOLARSHIP FUND	\$157,835.87	\$16,500.00	\$18,000.00	(\$1,500.00)	\$156,335.87
10-TRUST FUND(aquatic)	\$513,100.26	\$9,000.00	\$4,000.00	\$5,000.00	\$518,100.26
TOTAL #139 FUNDS	\$1,972,551.40	\$10,764,277.00	\$10,938,178.00	(\$173,901.00)	\$1,798,650.40

Communication

Use of HS Theatre for possible Rush City Ambassador Program

Reports**Positive Points****High School Principal Stavig shared the following positive points:**

- All Juniors took the ACT at the EMS building in North Branch. This was an excellent testing environment! Ms. Larson said the students were responsible and worked hard.
- MAP testing is underway at this time. This year we're using the Chromebooks. We had a few minor technology issues at first. They were resolved and testing progressed smoothly.
- Carrie Kirchberg stepped in and worked diligently to help the yearbook class finish up the book on time. The spring supplement is the next phase of the project.

Priority Area 2: Foster a Positive and Safe Environment

- We had a modified lockdown on March 9th. Students, staff, and community members responded incredibly well.
- The Senior High Knowledge Bowl team ended their season at the Small School sub-regional meet in Sartell on Tuesday. We missed moving on to the Regional competition by just one place.
- Senior High Speech – Started the season with a second place then won the following four in a row!
- Student Council has been working with the administration to design a "tiger café". Funds will come from Student Council and a donation from an anonymous donor.
- Winter Sports have wrapped up; it was a great season. Lee Rood shared additional details that have been added to the March School Newsletter

Priority Area 3: Financial Stability to Support the District Mission

- Eric Telander received an additional \$2,000 donation from the Rush Lake Improvement Association.

Priority Area 4: Strengthen Community Relationships

- GPS 45-93 met in North Branch. We discussed employment demands, apprenticeship opportunities, and the Construct tomorrow event. Next meeting tomorrow – We're hosting it at SCRED followed by a tour of Plastech.
- Many community members, staff and students attended the Schlangen benefit and the various section games our students have been participating in (some were long drives too). The annual Dodgeball tournament is Saturday at 4:00 PM. The community has pulled together to make this what is sure to be a great event!

Elementary Principal Mielke shared the following positive points:**Priority Area 1: Achieve Academic Excellence**

- Our staff has chosen Benchmark Literacy as the next reading curriculum we want to pursue. A true readers and writers workshop model.
- Students continue to make progress with reading interventions being used to help increase proficient skills.
- Our Knowledge Bowl team just wrapped up a very successful set of tournaments where a 1st and 3rd were won.

Priority Area 2: Foster a Positive and Safe Environment

- Our PBIS team and staff are excited about being accepted into the Minnesota Department of Education PBIS Cohort for the 2016-2018 school years.
- Security Cameras continue to be a big benefit in making sure students are making safe choices on the playground.
- Staff and students completed a very safe modified lockdown when community events occurred.

Priority Area 4: Strengthen Community Relationships

- Reading BINGO night will take place on Thursday April 14th from 5:30 – 7:00pm in the Jacobson Elementary cafeteria to promote reading and build a leveled library.
- Author David LaRochelle brought to us by the PTO, presented on Friday March 11th and was a huge hit. Our staff and students loved the presentations.

Updates

New reading curriculum choice - Benchmark Literacy

- CE Jacobson has engaged in a rigorous and thorough research process that began in September of 2015 to select a new literacy program. The research process involved a literature review, consulting with other school districts, site visits to classrooms using the different approaches and materials, and on site presentations of the programs. The process has concluded with the selection of Benchmark Literacy. An engaging program that includes informational text, fiction, leveled readers, whole group and individual work as well as writers workshop component. Mr. Mielke shared an overview of the program with the school board and with great enthusiasm stating “this program will get books in the hands of our students and engage them in reading and writing”. The program also includes six full days of professional development.

Meritorious Achievement Award in Occupational Safety

- Our school district received this award due to our commitment to safety in and around our facilities combined with our positive rating from workers compensation.

MDE Financial Advisor Committee

- Congratulations to Laureen Frost for being selected as a member of the MDE Advisory Committee on Financial Management, Accounting and Reporting.

Roof Inspection Report

- Facilities Manager Jeanne Korf reviewed the Roof Inspection Report prepared by Garland Companies. Immediate needs within the district are centered around the built up roof on the 1965 section of Jacobson Elementary School. Once this is replaced the District will be in a preventative mode with good roofs protecting nearly all building assets.

Pavement Maintenance Program

- Facilities Manager Korf summarized the findings from the Pavement Maintenance Program prepared by Inspec. The report detailed an evaluation of the existing parking lots, drives, walkways and outdoor athletic facilities on all District owned property. The purpose of the evaluation was to identify anticipated pavement maintenance needs over the next ten-year period and provide annual maintenance budget estimates.

World's Best Workforce Summary Report to MDE

- Superintendent Dupre reviewed the results of the summary report submitted to MDE in December of 2015. The feedback from MDE was very positive and also offered a few places that need to be addressed in the 2015/2016 plan which we had already incorporated into this years plan. Ms. Dupre thanked Mary Kurvers for her assistance in compiling the data for the 2014/2015 World's Best Workforce plan.

Old Business

New Business

Technology Initiatives

- Bids for CE Jacobson Elementary Wireless upgrade were presented and the lowest bid accepted for the 2016-17 project that potentially can be 60% funded from e-rate was approved. Motion #03416 by Anderson seconded by Meissner. Motion carried unanimously.

Track & Field Fundraiser Request

- Mike Vaughan proposed creating a fee based elementary track “camp”. Proceeds will go towards the HS track program. Motion #03216 by Anderson seconded by Perreault. Motion carried unanimously.

Calendar

School Board Budget Workshop	DO Conference Room	4/13/16	5:00 p.m.
Regular Board Mtg.	Room 201, High School	4/21/16	5:30 p.m.

Adjournment

Motion #03516 by Perreault seconded by Anderson adjourning the Regular Board meeting at 6:45 p.m. Motion carried unanimously.

Respectfully submitted,

Scott Tryon
Clerk

Our mission is to provide each learner with appropriate educational opportunities to reach his or her potential.