

**UNAPPROVED MINUTES OF REGULAR SCHOOL BOARD MEETING  
INDEPENDENT SCHOOL DISTRICT #139**

**February 19, 2015**

The Regular School Board Meeting was called to order by Chairperson Folkema at 7:00 p.m. in Room 201 at the Rush City High School.

**Roll Call**

Board Members present: Scott Tryon, Stefanie Folkema, Brenda Nessel. Scott Anderson, Matt Perreault, and Teri Umbreit. Board Members absent: None. Others in attendance: Vern Koepp, Superintendent; Laureen Frost, Business Manager; Brent Stavig, High School Principal; Melody Tenhoff, Elementary Principal; Mary Kurvers; Jim Hatz; a representative from the East Central Minnesota Post Review; and other interested persons.

**Approval of Regular School Board Meeting Agenda**

Motion #01115 by Tryon seconded by Nessel approving the Regular Board Meeting Agenda as presented. Motion carried unanimously.

**Approval of Consent Agenda Items**

Motion #01215 by Nessel seconded by Unbriet approving the following Consent Agenda items:  
Minutes of the Regular Board Meeting of January 15, 2015.

Bills, obligations, and invoices totaling \$663,162.17 for Rush City, and \$396,784.94 for SCRED  
Rush City ISD #139

Employ Brooke Vandekamp – JV Softball Coach for 2015 season

Employ Brody Bakken – JV Baseball Coach for 2015 season

Deborah Carlson, Paraprofessional – FMLA Leave Request 2/10/15 – 4/17/15

SCRED

Reassign Amber Andrews from Clerk Typist to SPED Data Coordinator effective 1/15/15

Employ Wendy Stutgen – Instructional Services Coordinator effective 2/26/15

Employ Brenda Collins – Clerk Typist effective 3/13/15

Motion carried unanimously.

**Consideration of Item(s) Removed From Consent Agenda**

None

**Recognition/Policy Review**

Superintendent Koepp noted that February 16<sup>th</sup> through 20 was School Board Recognition Week and he presented each board member with recognition certificate. Koepp thanked board members for serving the Rush City Community.

In a first reading the Board discussed policy: Policy #307 – Power and Duties of the Superintendent

After a second reading and final Board review of proposed changes, Motion #01315 by Umbreit seconded by Nessel approving the following policies: Policy #421 – Gifts to Employees, Policy #704 – Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System, and Policy #714 – Fund Balances. Motion carried unanimously.

**Financial Information**

Investments: Business Manager Frost reported the district has \$1,473,529 invested as of January 31, 2015.

Quarterly Investment Report: Frost reviewed liquid asset quarterly investment report showing that the District had \$739,000 invested as of December 31, 2014. The average rate of the fixed investments was .82%. Frost reviewed the quarterly report for the Swimming Pool Trust Fund for the quarter ending December 31, 2014. This report shows an account balance of \$511,695 and interest earnings of \$3,158 for the 2014 aquatic center season compared to interest earnings of \$3,712 for the 2013 season.

Revenue/Expenditure Update: Business Manager Frost reviewed the current 2014-15 revenue and expenditure budget noting that General Fund revenues to date were approximately \$340,000 less than expenditures to date. She also noted large payments from the debt redemption fund during the month of January.

**Communication**

There were no items for consideration.

## **Reports**

### **Positive Points**

Business Manager Frost informed board members that the district work comp modrate has been lowered to .67 for the coming school year which will mean lower premiums for this insurance

Elementary Principal Tenhoff shared the following positive points:

PTO has been busy this month with bring Lego Robotics to our school, Mother/Son Bowling, and Family Engineering Night from the Science Museum of Minnesota to our school. Great activities and opportunities!

Congratulations to sixth-grader Garrett Bengston on being runner-up at this year's annual Spelling Bee! Nice job, Garrett!

Twenty students took a ride in a limo recently for an ice cream treat at Creekside Café as a thank you from the Chip Shoppe for their selling success in this fall's PTO fundraiser. I'm sure they had fun!

We are having fun with our I ♥ Love to Read month! Lots of dogs in the halls as we celebrate reading with *Fetch a Good Book!*

Our Pennies for Patients brought in the MOST amount of donations that we have ever raised! A big pat on the back to all who helped!

At the end of January, we celebrated Paraprofessional Week and thank all of those people who bring so much to our school!

High School Principal Stavig shared the following positive points:

Indicators of improved academic success:

63 less failing grades Q1 14-15 vs. Q1 13-14

95 less failing grades Q2 14-15 vs. Q2 13-14

18 senior high students competed in Senior High Math League and 21 junior high students competed in Junior High Math League

8th grade OLPA results were great! - 13% more students proficient this year

Drug dogs searched the school during a planned lockdown drill, nothing was found.

One Act play ranked 3rd place in their sub-section contest. They did not make it to sections, however, they were the first alternate.

Junior high speech ended the season with the Two Rivers Speech Meet here at Rush City on February 5th. Rush City took third out of seven schools. This year 25 students participated in junior high speech.

### **Updates**

#### **Communication Issues**

A group of parents were present to encourage consideration of safety issues. Ann LaValley Wood presented information about security cameras and school resource officers in neighboring districts, and she encouraged better communication between schools and parents.

**Elementary Enrichment Program** – Postponed to March 19 School Board Meeting

#### **Study Sessions 1/26, 2/03, 2/11**

Board Chair Folkema summarized tasks completed at recent study sessions related to the Superintendent Search process.

#### **Meetings Attended**

Board Chair Folkema reported on a recent Board Advisory Meeting which included a review of the 2015-16 School Calendar and a discussion related to technology initiatives within the district.

#### **Old Business**

None

#### **New Business**

##### **Fundraiser for Cross Country**

Board members reviewed information provided by cross country coach Mike Vaughan including a request to hand out cards promoting purchases from Relive, a company know for selling energy drinks and a request to sell concessions at home track meets. Whereupon Motion #01415 by Tryon seconded by Anderson approving both requests. Motion carried unanimously.

##### **Budget Revision FY15**

Business Manager Frost and Superintendent Koepp reviewed the preliminary budget for the school year 2014-15 and the proposed revised budget. The revised budget shows a decrease in General Fund Revenue of \$255,000 and an increase in General Fund Expenditures of \$4,000. The decrease in revenue is due to enrollment declines. The revised budget shows a General Fund deficit of \$207,000 which will decrease fund balances. Whereupon Motion #01515 by Perreault seconded by Anderson approving the revised budget as follows:

**FY-15 REVISED BUDGET SUMMARY****February 19,  
2015**

<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>
FUND NAME	Actual FUND BAL. 6/30/14	2014-15 REVENUE BUDGET	2014-15 EXPENDITURE BUDGET	FY-15 BUDGET ONLY	Estimated FUND BAL. 6/30/15
01-GENERAL	\$925,965.04	\$8,321,097.00	\$8,528,337.00	(\$207,240.00)	\$718,725.04
<i>(Appropriated-incl.above)</i>	<i>\$10,500.00</i>				<i>\$10,500.00</i>
02 FOOD SERVICE	\$121,125.10	\$426,200.00	\$420,557.00	\$5,643.00	\$126,768.10
04-COMMUNITY SERV	\$35,028.93	\$456,417.00	\$439,370.00	\$17,047.00	\$52,075.93
<i>(Appropriated-incl.above)</i>	<i>\$3,905.30</i>				<i>\$3,905.30</i>
07-DEBT REDEMPTION	\$302,128.12	\$1,360,412.00	\$1,355,000.00	\$5,412.00	\$307,540.12
08-SCHOLARSHIP FUND	\$155,038.57	\$16,500.00	\$16,000.00	\$500.00	\$155,538.57
10-TRUST FUND(aquatic)	\$513,329.99	\$8,000.00	\$3,200.00	\$4,800.00	\$518,129.99
<b>TOTAL #139 FUNDS</b>	<b>\$2,052,615.75</b>	<b>\$10,588,626.00</b>	<b>\$10,762,464.00</b>	<b>(\$173,838.00)</b>	<b>\$1,878,777.75</b>

Motion carried unanimously.

Reduction Resolution

Superintendent Koepp recommended that the School Board direct the administration to evaluate programs and positions in the district for the 2015-16 school year. Whereupon Motion #01615 by Tryon seconded by Nessel directing administration to evaluate programs and positions and make recommendations to the school board regarding any reductions to programs or positions. Motion carried unanimously.

Note: A complete copy of the resolution is available on the District Website and in the District Office.

Security Cameras

Board members reviewed a quote for interior and exterior cameras for the high school and elementary school for a total of \$60,200. Network Administrator Jim Hatz estimates \$2,000 to \$3,000 in additional expenses will be needed for network equipment. Whereupon Motion #01715 by Nessel seconded by Folkema to include cameras in the 2015-16 budget. Voting for - Umbreit, Nessel, Folkema, Anderson. Voting against - Tryon, Perreault. Motion carried

Visitor Check-In – Hall Pass

Board members reviewed a quote for Hall Pass, a visitor check in system that produces an immediate background check and visitor badge. After discussion it was a consensus among board members to not pursue this option at this time.

Technology Initiatives

High School Principal Stavig, Elementary Principal Tenhoff, Technology Integrationist Kurvers, and Network Administrator Hatz reviewed a comprehensive technology plan with board members. The draft plan includes a one-to-one tablet initiative in the high school, continued support for the one-to-one iPad initiative in grades 5 & 6, continued support for computer labs and staff work stations, and financing for these proposals. At the conclusion of this discussion it was a consensus among board members for administration to continue work on this proposal.

School Calendar 2015-16

After a brief review of the proposed calendar and noting that the district Staff Development Committee and the School Board Advisory Committee have reviewed the calendar, Motion #01815 by Tryon seconded by Anderson approving the calendar as presented. Motion carried unanimously.

Note: The 2015-16 School Calendar is available in the District Office and on the District Website.

Calendar

Superintendent Search	High School Media Ctr.	2/25/15	6:00 p.m.
Superintendent Search	High School Conf. Rm.	3/04/15	5:30 p.m.
Superintendent Interviews	Rush City High School	3/16&18/15	5:00 p.m.
Regular Board Mtg.	Room 201, High School	3/19/15	7:00 p.m.

Adjournment

Motion #01915 by Nessel seconded by Anderson adjourning the Regular Board meeting at 10:23 p.m. Motion carried unanimously.

Respectfully submitted,

Brenda Nessel  
Clerk

*Our mission is to provide each learner with appropriate educational opportunities to reach his or her potential.*