

**UNAPPROVED MINUTES OF REGULAR SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #139**

June 19, 2014

The Regular School Board Meeting was called to order by Chairperson Folkema at 7:00 p.m. in Room 201 at the Rush City High School.

Roll Call

Board Members present: Scott Tryon, Stefanie Folkema, Brenda Nessel, Scott Anderson, Matt Perreault, Teri Umbreit. Board Members absent: None. Others in attendance: Vern Koepp, Superintendent; Laureen Frost, Business Manager; Melody Tenhoff, Elementary Principal; Mike Vaughan, and a representative of the Post Review.

Approval of Regular School Board Meeting Agenda

Motion #05614 by Nessel seconded by Umbreit approving the Regular Board Meeting agenda as presented. Motion carried unanimously.

Approval of Consent Agenda Items

Motion #05714 by Nessel seconded by Umbreit approving the following Consent Agenda Items:
Minutes of the Regular Board Meeting of May 15, 2014.

Bills, obligations, and invoices totaling \$757,127.14 for Rush City, and \$412,283.12 for SCRED.
Rush City ISD #139

Wesley Prose-Van Driver, Resignation effective 6-5-14

Cherie Lundeen-Elementary Teacher, Resignation effective end of 2013-14 school year

Employ Kerry Neurer, Maintenance Custodian beginning 6-4-14

Employ Amanda Grell, Elementary teacher beginning with 2014-15 school year

Employ Brody Bakken, Elementary teacher beginning with 2014-15 school year

Employ Kelly Birkholm, Elementary teacher beginning with 2014-15 school year

Media Specialists-Set extra compensation at 6 days per year, added to regular contract

Extracurricular Assignments for 2014-15, See Attached List

Employ Rachel Nelson-.39FTE Elementary teacher, beginning with 2014-15 school year

Note: Teachers achieving tenure. Elizabeth Carpenter, Robert DeGroote, Erik Hall, Ashley Lakeberg, Heidi Larson, Stefanie Lofgren, Kristine Peterson, Bobbie Plante, Charlotte Thill, Erin Waters

SCRED

Danielle Johnson-School Psychologist, Resignation effective at end of 2013-14 school year

Meg McCauley-Social Worker, Resignation effective 6-5-14

Jennifer Davie-School Psychologist, Resignation effective 6-30-14

Cindy Bruning-Low Incidence Collob. Planner, resignation effective 6-30-14

Sara Hillgartner-Deaf and Hard of Hearing Teacher, Resignation effective 6-6-14

Anne Meyer-Reassign/Continue as Social Worker

Increase contract days for Alex Bernard – Adding 68 contract days

Employ Kathryn Letourneau-Vision Impaired teacher beginning with 2014-15 school year

Employ Connie Sim-Low Incidence Collab Planner beginning with 2014-15 school year

Tiffany Goodchild-Social Behavior Collab. Planner, FMLA leave request beginning 11-24-14

Note: Individuals achieving tenure. Sheila Hughes, Danielle Johnson, Jennifer Lake, Stephanie Windschill, Nicole Woodward, Amber Zank

Motion carried unanimously.

Consideration of Item(s) Removed From Consent Agenda

None

Recognition/Policy Review

Superintendent Koepp reported that Kevin Smith, retiring math teacher, received his plaque from the school board thanking him for 38 years of dedicated service and wishing him well in retirement.

In a first reading the Board discussed Policy #806 - Crises Management (Including emergency procedures).

After a second reading and final board review of proposed changes Motion #05814 by Nessel seconded by Umbreit approving the following policies: Policy #504 – Student Dress and Appearance, and Policy #515 – Protection and Privacy of Pupil Records.

Motion carried unanimously.

Financial Topics

Investments

Business Manager Frost reported the district has \$2,389,978 invested as of May 31, 2014.

Revenue/Expenditure Update

Business Manager Frost reviewed the 2013-14 Revenue/Expenditure Budget noting that the revenues to date and expenditures to date are running closer than they have throughout the year.

Communications

There were no items for consideration.

Reports

Positive Points

Superintendent Koepp shared the following positive points provided by High School Principal Stavig:

The track team had 6 athletes qualify for the state track meet. Luke Maher finished in 12th place in the pole vault, Kayla Nelson finished in 5th place in the 400 meter dash, Demario Peterkin finished in 6th place in the 100 meter dash and 2nd place in the 200 meter dash, and the 4x400 relay team (Caleb Swanson, Zeth Langworthy, Dillon Mohr, and Demario Peterkin) finished in 8th place.

Four students from the track team also qualified for the Academic-All State Award: Caleb Swanson, Kyle Nelson, Kayla Nelson, and Zeth Langworthy.

The girl's softball team made it to section finals this spring, closing out a great season!

Industrial Technology teacher, Eric Olson attended a small engine training workshop and returned with 16 small engines for students to use in the Small Engines course.

Congratulations to Charlotte Thill for being selected as a delegate to the MN Council of Teachers of Mathematics annual conference, representing district 8. It is nice to see Charlotte recognized by her peers!

Elementary Principal Tenhoff shared the school year in pictures to the school board.

Updates

Legislative Review

Superintendent provided a legislative summary for the school board which included: The Safe and Supportive Schools Act, Health Insurance Transparency Act, Educational Funding for 2014-15, Women's Economic Security Act, Pension and Retirement Bill, Education Ominous Bill, etc.

Bus Inspection Summary

Superintendent Koepp provided a brief summary of the June 2, 2014 inspection. Overall the fleet is in good condition.

Meetings Attended

Chairperson Folkema reported attending the June 17th PTO event and commented that it was a very nice event.

Folkema also reported attending the Rush City Education Foundation Business After Hours Event on June 19th and complimented the organization for its strong support of our students.

Old Business

Milk Bids Action

Upon the recommendation of the Superintendent, Motion #05914 by Nessel seconded by Umbreit accepting the bid of Hastings Co-op Creamery, Hastings, MN for the provision of milk products for FY15. Motion carried unanimously. Note: Bid amounts were as follows:

BIDDER NAME	1/2 pint/white 2%	1/2 pint/white skim	1/2 pint/choc skim	1/2 pint/flavored skim	Gallon/white 2%
Grandy Dairy 2907 County Road 6 NE Stanchfield, MN 55080	0.2146 Note: Escalator .00054 per ½ pint	0.2021 Note: Escalator .00054 per ½ pint	0.2221 Note: Escalator .00054 per ½ pint	N/A	2.75 Note: Escalator .00054 per Gallon
Kemps Dick Jensen 1270 Energy Lane St. Paul, MN 55108	.2400 Note: Escalator .00054 per ½ pint	.2320 Note: Escalator .00054 per ½ pint	.2470 Note: Escalator .00054 per ½ pint	N/A Note: Escalator per ½ pint	\$3.49 Note: Escalator .00054 per Gallon
Dean Foods/Land O Lakes 2042 Wooddale Drive Woodbury, MN 55125	.2000 Note: Escalator .00054 per ½ pint	.1940 Note: Escalator .00054 per ½ pint	.2040 Note: Escalator .00054 per ½ pint	N/A	\$2.80 Note: Escalator .00054 per Gallon

Hastings Co-op Creamery PO Box 217 Hastings, MN 55033	.1924 Note: Escalator .000054 per ½ pint	.1894 Note: Escalator .000054 per ½ pint	.1999 Note: Escalator .000054 per ½ pint	.1999 Strawberry/Vanilla	\$2.59 Note: Escalator .00054 per Gallon
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Fuel Bids Action

Upon the recommendation of the Superintendent, Motion #06014 by Anderson seconded by Nessel accepting the bid of Federated Co-ops Inc., Princeton, MN for unleaded gasoline and diesel fuel for FY15. Motion carried unanimously. Note: Bid amounts were as follows:

BIDDER NAME	UNLEADED GASOLINE	DIESEL
Federated Co-ops Inc. 502 S 2 nd St. Princeton, MN 55371	Cents per gal. Rack/Base \$2.814 Margin: .08 Total Bid Price 6/1/14: \$2.89	Cents per gal. Rack/Base \$2.995 Margin: .085 Total Bid Price 6/1/14: \$3.08

Indianhead Contract Extension for Food Products

Upon the recommendation of Food Service Director Westman and Superintendent Koepp, Motion #06114 by Perreault seconded by Nessel renewing the agreement with Indianhead Foodservice, Eau Claire, WI, for food service products for FY15. Motion carried unanimously. Note: The district is exercising an option for a one year renewal with no changes to distribution practices for the 2014-15 school year. All aspects of the initial agreement including fixed price fee, commodity distribution fees, transportations and sales support programs remain consistent.

Teacher Evaluation – ISD #139 and SCRED Teacher Evaluation Plans

Board members had previously reviewed the Rush City Teacher Development and Evaluation Plan and the SCRED Employee Evaluation Plan. Both plans have been approved by the Rush City Education Association. Whereupon Motion #06214 by Umbreit seconded by Anderson approving the Rush City Development and Evaluation Plan and the SCRED Employee Evaluation Plan. Motion carried unanimously.

New Business

FY15 Preliminary Budget

Business Manager Frost and Superintendent Koepp reviewed enrollment projections, revenue, and expenditure proposals for FY15. Based on current information General Fund revenue for FY15 will be approximately \$605,000 more than for FY14. Superintendent Koepp provided a summary of proposed expenditures for the General Fund and Business Manager Frost did the same for Food Service and Community Service Funds. The proposed budget shows a decrease in General Fund Expenditures of approximately \$266,000. A surplus of approximately \$52,000 and a estimated Fund Balance of approximately \$956,000. At the conclusion of the discussion Motion #06314 by Tryon seconded by Perreault approving the FY15 Preliminary Budget as presented. Motion carried unanimously. Note: The following table represents the FY15 Preliminary Budget approved by the board.

RUSH CITY SCHOOL DISTRICT #139

FY-15 PRELIMINARY BUDGET SUMMARY					June 19, 2014
A	B	C	D	E	F
FUND NAME	Estimated FUND BAL. 6/30/14	2014-15 REVENUE BUDGET	2014-15 EXPENDITURE BUDGET	FY-15 BUDGET ONLY	Estimated FUND BAL. 6/30/15
01-GENERAL	\$904,373.72	\$8,576,013.00	\$8,524,040.00	\$51,973.00	\$956,346.72
<i>(Appropriated-incl.above)</i>	<i>\$9,000.00</i>				<i>\$9,000.00</i>
02 FOOD SERVICE	\$101,672.19	\$426,200.00	\$444,558.00	(\$18,358.00)	\$83,314.19
04-COMMUNITY SERV	\$57,098.11	\$470,141.00	\$451,117.00	\$19,024.00	\$76,122.11
<i>(Appropriated-incl.above)</i>	<i>\$1,183.39</i>				<i>\$1,183.39</i>
07-DEBT REDEMPTION	\$334,967.71	\$1,360,452.00	\$1,355,000.00	\$5,452.00	\$340,419.71
08-SCHOLARSHIP FUND	\$147,699.45	\$16,500.00	\$16,000.00	\$500.00	\$148,199.45
10-TRUST FUND(aquatic)	\$516,460.34	\$8,000.00	\$4,000.00	\$4,000.00	\$520,460.34
TOTAL #139 FUNDS	\$2,062,271.52	\$10,857,306.00	\$10,794,715.00	\$62,591.00	\$2,124,862.52

Fundraiser Request – Cross Country

Cross Country Coach Mike Vaughan asked board members to allow cross country athletes to seek pledges per mile for summer running and to seek financial support from close friends or relatives for the Swain Cross Country Meet. Whereupon Motion #06414 by Tryon seconded by Nessel approving this fund raising project. Motion carried unanimously.

Worlds Best Workforce

Board members reviewed the Rush City Schools World's Best Workforce plan noting that a report would be sent to the Minnesota Department of Education in the fall. Whereupon Motion #06514 by Nessel seconded by Umbreit approving the Rush City Schools Worlds Best Workforce Plan. Motion carried unanimously.

Recommendation to Modify 5 Main District Goals

Board members reviewed the 5 Main District Goals and changes recommended by the School Board Advisory Committee. Whereupon Motion #06614 by Anderson seconded by Nessel approving the recommended changes to the District Goals. Motion carried unanimously.

Consultant for Strategic Planning

Board members reviewed a proposal by Bruce Miles, Big River Group, for strategic planning and discussed the process that would involve staff, parents, and community members in focus group discussions. The process would culminate with a strategic plan, goals, and action steps. Whereupon Motion #06714 by Umbreit seconded by Tryon to contract with Bruce Miles for this strategic planning process. Voting for: Umbreit, Nessel, Tryon, Anderson, Folkema Voting against: Perreault. Motion carried.

St. Croix River Education District Issues

There were no items to consider.

Calendar

Study Session	High School Conference Rm.	7/17/14	6:00 p.m.
Regular Board Mtg.	Room 201, High School	7/17/14	7:00 p.m.

Adjournment

Motion #06814 by Nessel seconded by Anderson adjourning the Regular School Board meeting at 9:35p.m. Motion carried unanimously.

Respectfully submitted,`

Brenda Nessel
Clerk

Our mission is to provide each learner with appropriate educational opportunities to reach his or her potential.