

**UNAPPROVED MINUTES OF REGULAR SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #139**

November 15, 2012

The Regular School Board Meeting was called to order by Chairperson Tryon at 7:00 p.m. in Room 201 at the Rush City High School.

Roll Call

Board Members present: Scot Tryon, Carol Cook, Stefanie Folkema, Brian Anderson, and Brenda Nessel Board Members absent: Channa Tastsides. Others in attendance: Vern Koepp, Superintendent; Laureen Frost, Business Manager; Brent Stavig, High School Principal; Melody Tenhoff, Elementary Principal; Bob Schlagel, Athletic Director; Lee Rood, Pool Director; Paula Bengtson; Mark Henrich; Jenny Henthorn; a representative from the ECM Post Review; and other interested persons.

Approval of Regular School Board Meeting Agenda

Motion #17812 by Cook seconded by Anderson approving the Regular School Board Meeting agenda with the following addition: Updates, Item 3 – Rush City Education Foundation. Motion carried unanimously.

Approval of Regular School Board Meeting Minutes and Special School Board Meeting Minutes

Motion #17912 by Nessel seconded by Anderson approving the minutes of the Regular School Board Meeting of October 18, 2012. Motion carried unanimously.

Recognition/Policy Review

In a first reading the Board discussed the following policies: Policy #301-School District Administration, Policy #302-Superintendent, Policy #515-Protection and Privacy of Pupil Records, and Policy #730 Post-Issuance Debt Compliance.

After a second reading and final Board review of proposed changes, Motion #18012 by Nessel seconded by Cook approving the following policies: Policy #202-School Board Officers, Policy #206-Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations, and Policy #511-Student Fundraising. Motion carried unanimously.

Financial Information

Following the Business Manager's review and the Superintendent's certification, Motion #18112 by Anderson seconded by Nessel approving the payment of invoices and obligations in the amount of \$809,767.28 for Rush City, and \$457,598.89 for SCRED. Motion carried unanimously.

Financial Audit FY12

Aaron Nielsen of Malloy, Montague, Karnowski, Radosevich & Co. reviewed the general purpose financial statements for Independent School District #139 and the St. Croix River Education District and issued an unqualified (clean) opinion through the audited financial statements and management letters. After board review of the various financial statements, including student activities accounts, Motion #18212 by Anderson seconded by Nessel accepting the independent auditor's report on the general purpose financial statements of Independent School District #139 and the St. Croix River Education District for the school year 2011-12. Motion carried unanimously. Note: The following table represents the audited financial statements by school district fund:

JUNE 30, 2012

RUSH CITY SCHOOL DISTRICT #139 AND SCRED

2011-12 REVENUE/EXPENDITURE BUDGET AND ACTUAL

FUND NAME	ACTUAL FUND BAL. 6/30/11	2011-12 ACTUAL REVENUE	2011-12 ACTUAL EXPENDITURE	ACTUAL FD BALANCE 6/30/12
RUSH CITY SCHOOL DISTRICT #139				
01-GENERAL	\$1,974,609.55	\$7,919,591.49	\$7,770,453.62	\$2,123,747.42
02 FOOD SERVICE	\$110,193.31	\$415,988.32	\$389,054.64	\$137,126.99
04-COMMUNITY SERV	\$55,713.01	\$418,659.50	\$405,810.57	\$68,561.94
07-DEBT REDEMPTION	\$271,628.76	\$1,493,910.31	\$1,484,753.77	\$280,785.30
08-SCHOLARSHIPS	\$152,252.77	\$11,808.69	\$8,050.00	\$156,011.46
10-TRUST/SWIM POOL	\$512,771.52	\$2,155.11	\$2,965.68	\$511,960.95

TOTAL #139 FUNDS	\$3,077,168.92	\$10,262,113.42	\$10,061,088.28	\$3,278,194.06
07-DEBT REFINANCING	\$12,381,865.99	\$407,441.19	\$448,826.81	\$12,340,480.37
ST. CROIX EDUCATION DISTRICT				
61-SCRED/GENERAL	\$763,048.26	\$4,418,937.54	\$4,686,545.35	\$495,440.45
61-ASSIGNED (incl. above)	\$418,333.70			\$35,800.00
64-SCRED/COMM. SERV.	\$73,433.80	\$277,773.55	\$262,254.99	\$88,952.36
TOTAL SCRED FUNDS	\$836,482.06	\$4,696,711.09	\$4,948,800.34	\$584,392.81

Investments: Business Manager Frost reported the district has \$2,489,533 invested as of October 31, 2012. Investments produced an annual interest income of \$3,621 during the 2011-12 school year.

Swimming Pool Trust Fund: Business Manager Frost reviewed the Swimming Pool Trust Fund noting that the fund balance was \$513,481.62 as of June 30, 2012 and that interest earnings for the 2012 Aquatic Center Season totaled \$3,554.07.

Revenue/Expenditure Update: Business Manager Frost reviewed the 2012-13 revenue and expenditure report noting that revenues are running approximately \$450,000 behind expenditures to date but that fund balances are sufficient to meet current obligations.

Communications

Board Members reviewed a letter from the Minnesota Association of School Administrators noting that the P-Card/Credit Card use for school year 2011-12 generated a \$132 rebate.

Reports

Positive Points

Elementary Principal Tenhoff shared the following positive points:

⇒ PTO News:

- 1) The Chip Shoppe fundraiser was again successful. Firm numbers are not yet available what with online sales, but looks like PTO will experience similar profit.
- 2) Friday, November 2nd, was PTO's first Family Movie Night. While attendance for the movie was down, the book fair still seemed to be as well supported as in other years.
- Thank you for allowing Ms. Henthorn to update you later in the agenda in regards to the Playground Improvement fund.

⇒ Our Student Council has started a Blog! Please view and comment on the following link:

www.cejacobsonstudentcouncil.blogspot.com. The blog can also be found off of our web site under Elementary Activities.

⇒ Morning Tiger Club is going well with six students signed up. Ms. Schumacher made many family connections during Parent/Teacher Conferences and she is expecting enrollment in both the AM and PM section to increase.

⇒ We are happy with the new web-based Accelerated Reader program. Parents can look up their child's information, more books are available, and there's an Accelerated App!

⇒ Late October Cherie Lundeen was honored at Resource Trainings and Solutions program, *Leaders in Educational Excellence*. Candidates are selected by their peers for this honor and Ms. Lundeen represents Rush City Schools very well!

⇒ We are still collecting for the *Let's Stuff the Truck* Food Shelf Drive, which is organized by County Market. Our Student Council is coordinating this program and we thank them for their efforts.

⇒ Last week we had Parent/Teacher conferences. Following are the attendance numbers:

- Number of conferences scheduled – 775
- Number of scheduled conferences not held – 54
- Number of unscheduled "extra" conferences – 28
- Number of female parents attending – 647
- Number of male parents attending – 389
- Number of students attending - 360

⇒ Lastly, Targeted Services has just started and we will continue to work with families to provide this educational support to as many students who qualify and who can take advantage of this program.

High School Principal Stavig shared the following positive points:

• Conferences

- 99 Families attended
- 29 percent of the families our school serves

- Climate
 - Developing the structure of the FOR Club
 - Climate in the building is improving
- Winter sports are starting up – see schedule
- MN College Application Week is coming up, November 12-16. RCHS will be participating for the 2nd consecutive year. Our expectation is that every senior will submit 3 applications during the week (the state goal is 1 application per student).
- Little Shop of Horrors – Students are putting on a fantastic show, there are two more showings. See handout
- 63 Students earned a place on the A Honor roll every quarter last year. This allowed them to letter and enjoy a small treat as awards were handed out.
- Stuff a truck food drive going on now!!

Updates

PTO

Jenny Henthorn summarized progress related to fundraising for new equipment for the east elementary playground. She also provided a general update of PTO activities.

SCRED Facility

Superintendent Koepp reported that the SCRED Facility is nearing completion and that it is expected that staff will move into the new facility in late November or early December. The project is under budget at this time.

Rush City Education Foundation

Scott Friday stated that about \$7,400 was generated at the Foundation Oktoberfest Fundraiser, and the Foundation was encouraging school staff to submit applications for funding innovative projects. Friday discussed plans for an All School Reunion in August of 2013 and asked the board for financial help with mailing expenses. Whereupon Motion #18312 by Anderson seconded by Nessel allocating up to \$1,000 for initial mailing expenses for the August 2013 All School Reunion. Motion carried unanimously.

Meetings Attended

Board member Cook attended the November Board Advisory Meeting during which Math and Physical Education/Health teachers discussed curriculum revisions, efforts to align state standards to local instruction, and how instruction has changed.

Chairperson Tryon attended a recent SCRED Governing Board Meeting and reported that board members had toured the SCRED construction site.

Old Business

There were no items for discussion.

New Business

Personnel

Motion #18412 by Cook seconded by Folkema authorizing two additional Paraprofessional positions. Motion carried unanimously.

Motion #18512 by Nessel seconded by Anderson approving the employment of Michael Gorseger - Grade 8 Girls Basketball Coach; Lee Rood - Grade 8 Boys Basketball Coach; Robin Schellbach – Assistant Gymnastics Coach; and Keith Belau – Assistant Gymnastics Coach. Motion carried unanimously.

Motion #18612 by Anderson seconded by Nessel approving the employment of Kathleen Stepp – Paraprofessional-12 hrs/wk. Motion carried unanimously.

OPEB Actuarial Study

Business Manager Frost summarized the results of actuarial studies prepared by Hilde Inc. for Rush City Schools and the St. Croix River Education District. The studies document the value of post employee benefits based on current employee information. School districts may levy for these costs. Whereupon Motion #18712 by Cook seconded by Nessel accepting the actuarial studies for Rush City Schools and the St. Croix River Education District. Motion carried unanimously.

Aquatic Center – 2012 Summary

Lee Rood and Bob Schlagel were present to provide an overview of the Aquatic Center operation for the 2012 season. Road construction throughout the city was a concern but warm weather brought many people to the pool. Trust fund interest earnings for 2012 were \$3,554, better than \$2,965 in 2011, but down from \$8,116 in 2010. Revenues were better than the previous year and better

than budgeted, due to increased pool usage. Expenditures were higher than expected due to unanticipated utility fees and the emergency purchase of a pool cleaner, resulting in a loss of \$38,572.63. The City of Rush City and Rush City Schools Community Service Fund will need to contribute to the Aquatic Center Operation Expenses for the summer of 2012. Mr. Rood stated that approximately 16,500 people used the pool during the 2012 season including approximately 475 who participated in swimming lessons. Whereupon Motion #18812 by Nessel seconded by Cook accepting the 2012 Aquatic Center summary. Motion carried unanimously.

Transfer Pool Trust Fund Interest

Motion #18912 by Anderson seconded by Nessel transferring interest earnings of \$3,554.07 from the Aquatic Center Trust Fund to the Community Services Fund. Motion carried unanimously.

HRA Vendor Designation

Business Manager Frost reported concerns with the current vendor and recommend Select One as a replacement. Whereupon Motion #19012 by Cook seconded by Folkema establishing Select One as the District Vendor for employee Flex and HRA programs. Motion carried unanimously.

St. Croix River Education District Issues

Motion #19112 by Anderson seconded by Cook approving the employment of Jaime Burnside-Clerical-182 days per year, prorated to 1020 hrs for remainder of 2012-13. Motion carried unanimously.

Calendar

Board Advisory Meeting	High School Room 201	12/10/12	7:00 p.m.
Regular Board Meeting	High School Room 201	12/20/12	7:00 p.m.

Adjournment

Motion #19212 by Cook seconded by Nessel adjourning the Regular Board meeting at 8:47 p.m. Motion carried unanimously.

Respectfully submitted,

Brian Anderson
Clerk

Our mission is to provide each learner with appropriate educational opportunities to reach his or her potential.