

**UNAPPROVED MINUTES OF REGULAR SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #139**

June 20, 2013

The Regular School Board Meeting was called to order by Chairperson Folkema at 7:04 p.m. in Room 201 at the Rush City High School.

Roll Call

Board Members present: Scott Tryon, Carol Cook, Stefanie Folkema, Brian Anderson, Brenda Nessel, Justin Wood . Board Members absent: None. Others in attendance: Vern Koepp, Superintendent; Laureen Frost, Business Manager; Melody Tenhoff, Elementary Principal; Julie Thom, Early Childhood Coordinator; Cherie Lundeen, Dawn Johnson, Shawn Chinn, and representative of the Post Review.

Approval of Regular School Board Meeting Agenda

Motion #08913 by Cook seconded by Tryon approving the Regular Board Meeting agenda as presented. Motion carried unanimously.

Approval of Consent Agenda Items

Motion #09013 by Anderson seconded by Nessel approving the following Consent Agenda Items:

Minutes of the Regular Board Meeting of May 16, 2013, and Special Board Meeting of May 29, 2013.

Bills, obligations, and invoices totaling \$891,736.73 for Rush City, and \$446,120.52 for SCRED.

Rush City Personnel:

Accept the resignation of James McFarlane – Science Teacher, effective immediately

Authorize two additional paraprofessionals

Authorize up to 25 additional hours for Linda Swanson – Clerical, for Targeted Services and Extended School Year

Employ Angela Mazzuca – English teacher, beginning 2013-14

Employ Erik Hall – Science Teacher, beginning 2013-14

Employ Wendy Schmidt – Kindergarten Teacher, beginning 2013-14

Employ Deborah Meissner – School Nurse, beginning August 14, 2013

Kirsten Bjork – Early Childhood Spec Ed Teacher, beginning 2013-14

Brian Hendricks – Maintenance Custodian, beginning July 1, 2013

Note: Teachers achieving tenure Grant Nicoll, and Carvel Kuehn

Note: We are working on transition plan for Lee Rood to assume Activity Director and Community Education Director positions beginning 2014-15

SCRED Personnel:

Accept the resignation of Kerry Bollman – Instructional Services Coordinator, effective August 9, 2013

Note: Board wishes to thank Kerry Bollman for her years of service and wish her well in her new employment.

Accept the resignation of Colleen Sponberg – ABE teacher, effective June 30, 2013

Accept the resignation of Robyn Smith – Social Behavior Collaborative Planner, effective the end of 2012-13 school year

Accept the resignation of Kathryn Kauls – Social Behavior Collaborative Planner, effective the end of 2012-13 school year

Accept the resignation of Paula Hoffert – School Psychologist, effective the end of 2012-13 school year

Reduce hours for Carol Grund – Clerical/MN Rdg Corp Coordinator, from 951 to 500 beginning with the 2013-14 school year

Authorize an FMLA leave request for Nicole Woodward beginning July 29, 2013 through October 18, 2013.

Authorize an FMLA leave request for Danielle Johnson beginning October 28, 2013 through January 17, 2014

Employ Kaitlin O'Shea – School Psychologist, beginning August 8, 2013

Employ Sara Hillgartner – Deaf/Hard of Hearing Teacher, beginning August 12, 2013

Increase hours for Emily Griffith – Clerical, from 1248 to 1664 beginning with the 2013-14 school year

Employ Kelly Demers – School Psychologist, beginning August 6, 2013

Employ Brandie Christenson – School Nurse, beginning July 9, 2013

Employ Holly Grams – Social Behavior Collab. Planner, beginning July 30, 2013

Reassign Nicole Woodward – School Psychologist as a Unique Learner Manager beginning with the 2013-14 school year

Note: Individuals achieving tenure, Jennifer Davie – School Psychologist, and Kindle Perkins – Outcomes Manager

Consideration of Item(s) Removed From Consent Agenda

None

Recognition/Policy Review

In a first reading the Board discussed the following policies: Policy #620 Credit for Learning, and Policy #623 Summer School Instruction

Financial Topics

Investments

Business Manager Frost reported the district has \$2,420,750 invested as of May 31, 2013.

Revenue/Expenditure Update

Business Manager Frost reviewed the 2012-13 Revenue/Expenditure Budget noting that the General Fund revenues were approximately \$359,000 less than expenditures to date.

Communications

There were no items for consideration.

Reports

Positive Points

High School Principal Stavig provided the following positive points:

Graduation

On Sunday June 2nd we had 53 students participate in our graduation ceremony. Ten students maintained a cumulative GPA of 3.5 or higher and were recognized as our honor students. Mackenzie Sherrill was the Salutatorian and Kayla Forcier was the Valedictorian. Both the band and choir performed, a wonderful senior memories presentation was played, and the students, staff, and board members who participated did a great job. The seniors then had an all-night party in the commons area. All feedback from both events was positive!

Track

There were two athletes from Rush City schools who compete in the Minnesota State track meet on June 7-8. Max Maher competed in the pole vault and Demario Peterkin competed in the 100, 200 & 400 meter dashes. Max finished 3rd in the pole vault beating his own school record. His jump was 14'. Max lost to two individuals who set a new state meet record for that event. This was Max's third and final trip to the state meet and he also received the academic all-state award for the third straight year. Demario is the first athlete in 12 or possibly more years to qualify in three events. He made it to the finals of the 400 meter and placed fifth overall setting a new school record in that event. Demario was the only 9th grader competing in all three of those events. He also set a new school record for the 100 meter dash earlier in the year. Our boys team received a gold standard academic award for our section (for second year in a row). The top ten GPA's of our boys' team average out to a 3.75 or higher. Our girls' team received a silver award for 3.50 or higher.

D.C. Band Trip

I have only heard great things about the trip. I heard the students had fun and that they were well behaved. I even received an email from one of the hotels they stayed in on the way home. The manager emailed me to tell me how well behaved our students were; she even said "you should be proud of being in charge of such wonderful kids and adults". I am, and it's great to hear such nice things about our students and staff.

Preschool Coordinator Thom noted that the preschool graduation went well.

Superintendent Koepp thanked staff members for their participation in the local Friends Of The Library organization, specifically thanking Sue Karvonen, Melanie Hedberg, Gara Goldenstein, Deb Shoemaker, Jennifer Wilson, and Jill Erickson knowing that others have participated as well.

Elementary Principal Tenhoff shared the school year in pictures to the school board.

Updates

Legislative Review

Superintendent Koepp and board members reviewed a very brief summary of legislative changes impacting education. These included numerous changes to the funding formula for state aid, a requirement to adopt a policy for early admission to kindergarten, setting the minimum number of instructional days at 165 days per year, removing GRAD test requirements and replacing them with other assessments, continuing the time line for legislation related to principal evaluations and teacher evaluations, and establishing an early learning scholarship program.

Meetings Attended

There were no meeting reports.

Old Business

Milk, Fuel, Snowplowing, and Food Service Quote/Bids Action

Upon the recommendation of the Superintendent, Motion #09113 by Cook seconded by Anderson accepting the bid Hastings Co-op Creamery, Hastings, MN for the provision of milk products for FY14. Motion carried unanimously. Note: Bid amounts were as follows:

BIDDER NAME	1/2 pint/white 2%	1/2 pint/white skim	1/2 pint/choc skim	1/2 pint/flavored skim	Gallon/white 2%
Agropur Inc. 2080 Rice Street Maplewood, MN 55113	.211 Note: Escalator .00058 per ½ pint	.208 Note: Escalator .00055 per ½ pint	.23 Note: Escalator .00055 per ½ pint	N/A Note: Escalator per ½ pint	\$3.10 Note: Escalator per Gallon
Dean Foods/Land O Lakes 2042 Wooddale Drive Woodbury, MN 55125	.1920 Note: Escalator .0005 per ½ pint	.1870 Note: Escalator .0001 per ½ pint	.1990 Note: Escalator .0001 per ½ pint	N/A	\$2.72 Note: Escalator .0009 per Gallon
Hastings Co-op Creamery PO Box 217 Hastings, MN 55033	.1880 Note: Escalator .000054 per ½ pint	.1830 Note: Escalator .000054 per ½ pint	.1950 Note: Escalator .000054 per ½ pint	.1950 Strawberry/Vanilla	\$2.59 Note: Escalator .00864 per Gallon

Upon the recommendation of the Superintendent, Motion #09213 by Anderson seconded by Tryon accepting the bid of Federated Co-ops Inc., Princeton, MN for unleaded gasoline and diesel fuel for FY14. Motion carried unanimously. Note: Bid amounts were as follows:

BIDDER NAME	UNLEADED GASOLINE	DIESEL
Federated Co-ops Inc. 502 S 2 nd St. Princeton, MN 55371	Cents per gal. Rack/Base \$3.04 Margin: .08 Total Bid Price 6/1/13: \$3.12	Cents per gal. Rack/Base \$3.156 Margin: .085 Total Bid Price 6/1/13: \$3.24
Holiday 4567 American Blvd. Bloomington, MN 55437	Cents per gal. Rack/Base \$3.0212 Margin: .075 Surcharge: .04441 Total Bid Price 6/1/13: \$3.14	Cents per gal. Rack/Base \$3.1354 Margin: .075 Surcharge: 0.05049 Total Bid Price 6/1/13: \$3.26

After reviewing snow removal quotes, considering past performance, and considering a recommendation by administration and employees regarding the best overall value to the District, Motion #09313 by Tryon seconded by Nessel, accepting the snow removal bid from All Seasons Services, Pine City, MN for snow removal for FY14, and FY15. The two year contract includes a 5% discount for each year of the contract. Motion carried unanimously. Note: Bid amounts were as follows:

BIDDER NAME	Estimated number of hours to remove 3" of snow	Discount for 2 year contract	Estimated cost to remove 3" of snow
ALL SEASONS SERVICES 500 3 RD AVE SE PINE CITY, MN 55063	2	5%	\$650.00
HAGFORS CONSTRUCTION 18590 BIG ASPEN TRAIL PINE CITY, MN 55063	4	\$50 OFF PER SNOW PLOW	\$975.00
PREMIER OUTDOOR SERVICES 7797 ROLLING MEADOWS CIR. PINE CITY, MN 55063	4	\$5 OFF PER HOUR ON V-PLOW & SKIDSTEER	\$900.00
K.W. CONSTRUCTION 6044 530TH ST RUSH CITY, MN 55069	2.5	NONE	\$550.00

Upon the recommendation of Food Service Director Westman and Superintendent Koepp, Motion #09413 by Nessel seconded by Anderson renewing the agreement with Indianhead Foodservice, Eau Claire, WI, for food service products for FY14. Motion carried unanimously. Note: The district is exercising an option for a one year renewal with no changes to distribution practices for the 2013-14 school year. All aspects of the initial agreement including fixed price fee, commodity distribution fees, transportations and sales support programs remain consistent.

Tiger Trail Pavement Bid Action

Board members reviewed bids to repair and repave Tiger Trail and the north lot. Whereupon Motion #09513 by Anderson seconded by Nessel to accept the apparent low bid from Prefer Paving Inc., Rush City, MN, for the Base Bid, Alt. Bid 1, and Alt. Bid 2. Motion carried unanimously. Note bid amounts were as follows:

Contractor:	Tiger Trail repairs & widen west entry	Mill & overlay Tiger Trail	Reclaim, grade & pave north drive	Base bid, Alt 1 and Alt 2	Unit Price 1	Unit Price 2
Knife River Corporation 4787 Shadow Wood Drive NE Sauk Rapids, MN 56379	\$59,791.00	\$92,250.00	\$74,316.00	\$226,357.00	\$40.00	\$30.00
ACS Asphalt Concrete Solutions Inc. 8852 Zealand Avenue North Brooklyn Park, MN 55445	\$56,946.00	\$99,782.00	\$89,405.00	\$246,133.00	\$37.97	\$32.02
Prefer Paving Inc. 1005 S. Bremer Rush City, MN 55069	\$51,900.00	\$78,700.00	\$79,500.00	\$210,100.00	\$34.00	\$25.00

Preschool Noon Transportation

Preschool Coordinator Thom reviewed survey information related to noon transportation for preschool students. Board members considered the options available to parents, the cost to the district to provide noon transportation, and the timing of this decision. Whereupon Motion #09613 by Cook seconded by Nessel to continue to provide noon transportation for preschool students for 2013-14. Motion carried unanimously. Note: The board will study this issue next spring and communicate decisions to parents before preschool registration.

New Business

FY13 Preliminary Budget

Business Manager Frost and Superintendent Koepp reviewed enrollment projections, revenue, and expenditure proposals for FY14. Based on current information General Fund revenue for FY14 will be approximately \$183,000 more than for FY13. Superintendent Koepp provided a summary of proposed expenditures for the General Fund and Business Manager Frost did the same for Food Service and Community Service Funds. The proposed budget shows an increase in General Fund Expenditures of approximately \$301,713.00 compared to the FY13 budget, deficit of approximately \$664,000, and an estimated Fund Balance of \$913,000 in the General Fund for FY14. At the conclusion of the discussion Motion #09713 by Cook seconded by Tryon approving the FY14 Preliminary Budget as presented. Motion carried unanimously. Note: The following table represents the FY14 Preliminary Budget approved by the board.

RUSH CITY SCHOOL DISTRICT #139

FY-14 PRELIMINARY BUDGET SUMMARY					June 20, 2013
A	B	C	D	E	F
FUND NAME	Estimated FUND BAL. 6/30/13	2013-14 REVENUE BUDGET	2013-14 EXPENDITURE BUDGET	FY-14 BUDGET ONLY	Estimated FUND BAL. 6/30/14
01-GENERAL	\$1,577,522.42	\$7,891,321.00	\$8,555,889.00	(\$664,568.00)	\$912,954.42
<i>(Appropriated-incl.above)</i>	<i>\$15,000.00</i>				<i>\$15,000.00</i>
02 FOOD SERVICE	\$93,386.99	\$425,000.00	\$459,340.00	(\$34,340.00)	\$59,046.99
04-COMMUNITY SERV	\$71,536.94	\$433,201.00	\$433,975.00	(\$774.00)	\$70,762.94
<i>(Appropriated-incl.above)</i>	<i>\$352.00</i>				<i>\$352.00</i>
07-DEBT REDEMPTION	\$287,508.30	\$1,412,453.00	\$1,385,290.00	\$27,163.00	\$314,671.30
08-SCHOLARSHIP FUND	\$154,511.46	\$16,500.00	\$17,800.00	(\$1,300.00)	\$153,211.46
10-TRUST FUND(aquatic)	\$515,400.95	\$7,000.00	\$3,560.00	\$3,440.00	\$518,840.95
TOTAL #139 FUNDS	\$2,699,867.06	\$10,185,475.00	\$10,855,854.00	(\$670,379.00)	\$2,029,488.06

5 Year Capital Expenditure Plan

Board members reviewed an updated 5 year Capital Expenditure Plan and Superintendent Koepp identified significant changes. No specific action was taken at this time. Note: This plan is a working document.

Resolution Relating to Levy

Board members reviewed a resolution, provided by the Minnesota School Boards Association, which is necessary if the board wants to keep options open for an operating levy. The resolution does not require the board to seek an operating levy. Whereupon Motion #09813 by Tryon seconded by Anderson to adopt the Resolution Relating to Conducting a Referendum Revenue Authorization Election in 2013. Motion carried unanimously. Note a complete copy of the resolution is available on the district website and in the district office.

Fundraiser Request – RCEA

Cherie Lundeen, representing the Rush City Education Association, discussed a proposal for the RCEA to raise funds for student scholarships and assured the board the funds would not be used to benefit the union. Whereupon Motion #09913 by Nessel seconded by Wood authorizing this fundraiser. Motion carried unanimously.

Teacher Evaluation – Memorandum of Understanding

Board members reviewed a Memorandum of Understanding between the St. Croix Education District, The Rush City Education Association, and Rush City Schools, allowing SCRED to develop an alternate teacher evaluation system consistent with state statute. Whereupon Motion #10013 by Tryon seconded by Nessel to approve this Memorandum of Understanding. Motion carried unanimously.

Board Election Resolution

Motion #10113 by Cook seconded by Anderson adopting the resolution establishing dates for filing affidavits of candidacy. This resolution establishes filing dates for individuals interested in becoming a School Board Member for ISD #139. Filing will begin on July 30, 2013 and will close on August 13, 2013. Interested individuals must file in the district office located in Rush City High School and pay a \$2.00 filing fee prior to 5:00pm on August 13, 2013. Motion carried unanimously. Note: a complete copy of the resolution is available on the district website and in the district office.

St. Croix River Education District Issues

There were no items to consider.

Calendar

Regular Board Mtg.	Room 201, High School	7/18/13	7:00 p.m.
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Adjournment

Motion #10213 by Nessel seconded by Anderson adjourning the Regular School Board meeting at 9:52p.m. Motion carried unanimously.

Respectfully submitted,

Brian Anderson
Clerk

Our mission is to provide each learner with appropriate educational opportunities to reach his or her potential.