

**UNAPPROVED MINUTES OF REGULAR SCHOOL BOARD MEETING  
INDEPENDENT SCHOOL DISTRICT #139**

**June 21, 2012**

The Regular School Board Meeting was called to order by Chairperson Tryon at 7:00 p.m. in Room 201 at Rush City High School.

**Roll Call**

Board Members present: Scott Tryon, Carol Cook, Brian Anderson, Stefanie Folkema, Brenda Nessel and Channa Tastsides. Board Members absent: None. Others in attendance: Vern Koepp, Superintendent; Laureen Frost, Business Manager; Melody Tenhoff, Elementary Principal; Mike Vaughan, Morrie Engler, a representative of the East Central Post Review, and other interested persons.

**Approval of Regular School Board Meeting Agenda**

Motion # 09412 by Cook seconded by Tastsides approving the Regular Board Meeting agenda as presented. Motion unanimously carried.

**Approval of Regular School Board Meeting Minutes and Special School Board Meeting Minutes**

Motion #09512 by Anderson seconded by Nessel approving the minutes of the Regular School Board Meeting of May 17, 2012, and the Special School Board Meeting of May 24, 2012. Motion unanimously carried.

**Recognition/Policy Review**

Chairperson Tryon presented Morrie Engler, Band Instructor, with a plaque recognizing his 25 years of service to the Rush City Schools and thanking him for the positive impact he has made on students.

Kayla Nelson and Max Maher, track participants, were present and Board Members congratulated them on their recent performance in the state track meet. Kayla finished third in the 400 meter dash and Max finished third in the pole vault.

In a first reading the Board discussed Policy #611-Home Schooling, Policy #624-Online Learning Options, and Policy #1000 Position Summaries.

After a second reading and final Board review of proposed changes, Motion #09612 by Cook seconded by Nessel approving the following policies: Policy #533-Wellness, and Policy #807-Health and Safety Policy. Motion unanimously carried.

**Financial Information**

Following the Business Manager's review and the Superintendent's certification, Motion #09712 by Anderson seconded by Tastsides approving the payment of invoices and obligations in the amount of \$834,509.76 for Rush City and \$591,079.08 for SCRED. Motion unanimously carried.

Investments: Business Manager Frost reported the District has \$1,727,023 invested as of May 31, 2012.

Revenue/Expenditure Update: Business Manager Frost reviewed the 2011-12 revenue/expenditure budget noting that the general fund revenues were approximately \$790,000 less than expenditures to date, due mainly to delays in state aid.

**Communications**

There were no items for discussion under this topic.

**Reports**

**Positive Points**

Elementary Principal Tenhoff presented a video highlighting fun activities that happened during the 2011-12 school year.

Superintendent Koepp congratulated golf participants Taylor Schellbach for her 29<sup>th</sup> place finish in the state tournament and Dylan Fessenden for his 49<sup>th</sup> place finish in the state tournament. He also congratulated the softball team on a very successful season and called attention to the fact that there was a very good article in the Post Review regarding the positive impact that the AmeriCorp program has had with preschool students and that the Post Review had the High School Honor Roll recognizing the academic accomplishments of many students.

**Updates**

**SCRED Facility**

Superintendent Koepp reported that finances are now available to begin the project, that a few permits remain to be secured, and ground breaking should occur shortly.

### Pool Trust Discussion with City Reps

Business Manager Frost and Superintendent Koepp met with City Council Members, Al Hoffman, and Bob Oscarson to discuss the investment options for the pool trust monies. Statutory limitations for school investments of this nature and attorney opinions were discussed during the meeting.

### Legislative Review

Superintendent Koepp provided a brief summary of pertinent legislation regarding education during the 2012 Legislative Session.

### Meeting Attended

There were no meeting reports.

### Old Business

#### Milk, Fuel, Snowplowing, and Food Service Products Quote/Bids Action

Upon the recommendation of the Superintendent, Motion #09812 by Anderson seconded by Tastsides accepting the bid of Dean Foods/Land O Lakes of Woodbury, MN for the provision of milk products for FY13. Motion unanimously carried. Note: Bid amounts were as follows:

<b>BIDDER NAME</b>	<b>1/2 pint/white 2%</b>	<b>1/2 pint/white skim</b>	<b>1/2 pint/choc skim</b>	<b>1/2 pint/flavored skim</b>	<b>Gallon/white 2%</b>
Agropur Inc. 2080 Rice Street Maplewood, MN 55113	<b>.177</b> Note: Escalator .00054 per ½ pint	<b>.1770</b> Note: Escalator .00054 per ½ pint	<b>.188</b> Note: Escalator .00054 per ½ pint	<b>.1880 Straw.</b> Note: Escalator .000054 per ½ pint	<b>\$3.10</b> Note: Escalator per Gallon
Dean Foods/Land O Lakes 2042 Wooddale Drive Woodbury, MN 55125	<b>.1740</b> Note: Escalator .00054 per ½ pint	<b>.1695</b> Note: Escalator .00054 per ½ pint	<b>.1815</b> Note: Escalator .00054 per ½ pint	<b>N/A</b>	<b>\$2.46</b> Note: Escalator per Gallon
Kemps 1270 Energy Lane St. Paul, MN 55108	<b>.205</b> Note: Escalator .000054 per ½ pint	<b>.199</b> Note: Escalator .000054 per ½ pint	<b>.218</b> Note: Escalator .000054 per ½ pint	<b>N/A</b>	<b>\$3.146</b> Note: Escalator per Gallon

Upon the recommendation of the Superintendent, Motion #09912 by Nessel seconded by Tastsides accepting the bid of Federated Co-ops Inc., Rush City, MN for unleaded gasoline and diesel fuel for FY13. Motion unanimously carried. Note: Bid amounts were as follows:

<b>BIDDER NAME</b>	<b>UNLEADED GASOLINE</b>	<b>DIESEL</b>
Federated Co-ops Inc. PO Box 49 Rush City, MN 55069	Cents per gal. Rack/Base \$2.75 Margin: .08 Total Bid Price 6/1/12: <b>\$2.83</b>	Cents per gal. Rack/Base \$2.84 Margin: .085 Total Bid Price 6/1/12: <b>\$2.923</b>
Holiday 4567 American Blvd. Bloomington, MN 55437	Cents per gal. Rack/Base \$2.8055 Margin: .075 Surcharge: .04387 Total Bid Price 6/1/12: <b>\$2.92437</b>	Cents per gal. Rack/Base \$2.9220 Margin: .075 Surcharge: 0.04987 Total Bid Price 6/1/12: <b>\$3.04687</b>

After reviewing snow removal quotes, considering past performance, and considering a recommendation by administration and employees regarding the best overall value to the District, Motion #10012 by Cook seconded by Tastsides, accepting the snow removal bid from All Seasons Services, Pine City, MN for snow removal for FY13. Motion unanimously carried. Note: Bid amounts were as follows:

<b>BIDDER NAME</b>	<b>Estimated number of hours to remove 3" of snow</b>	<b>Estimated cost to remove 3" of snow</b>
ALL SEASONS SERVICES 500 3 <sup>RD</sup> AVE SE PINE CITY, MN 55063	2	\$650.00
K.W. CONSTRUCTION 6044 530TH ST RUSH CITY, MN 55069	2.5	\$550.00

Upon the recommendation of Food Service Director Westman and Superintendent Koepp, Motion #10112 by Cook seconded by Tastsides renewing the agreement with Indianhead Foodservice, Eau Claire, WI, for food service products for FY13. Motion unanimously carried.

### Aquatic/Rec Center Roof Bids

Board members reviewed bids for a 30 year roof for the Aquatic/Rec Center Whereupon Motion #10212 by Tastsides seconded by Nessel accepting the bid from McPhillips Bros. Roofing for \$260,000 to replace the Aquatic/Rec Center roof and make roof repairs at Jacobson Elementary. Motion unanimously carried. Note: Bid amounts were as follows:

COMPANY	REC CENTER	ROOF REPAIRS	COMBO BID
BERWALD ROOFING	\$283,300	\$14,600	\$297,900
ETTEL & FRANZ ROOFING	\$317,200	\$15,900	\$333,000
JOHN A DALSIN ROOFING	\$282,524	\$15,922	\$298,000
MCDOWALL COMPANY	\$272,700	\$10,700	\$282,700
MCPHILLIPS BROS. ROOFING	\$260,000	\$5,000	\$260,000
PETERSON BROS. ROOFING	\$278,000	\$13,720	\$291,720

### New Business

#### Personnel

Motion #10312 by Anderson seconded by Tastsides accepting the resignations of Paul Sommerfeld – Bus Driver; Amie Shockman – Paraprofessional; and Kari Phillippi – Early Childhood Instructor. Motion unanimously carried.

Motion #10412 by Tastsides seconded by Anderson authorizing and approving a memo of understanding with Becky Maki to act as Community Education Director for Rush City for the 2012-13 school year. Motion unanimously carried.

Motion #10512 by Tastsides seconded by Anderson authorizing one additional paraprofessional position. Motion unanimously carried.

Motion #10612 by Cook seconded by Tastsides approving for employment Joseph Freberg – Summer Tiger Club Assistant, Marilyn Fessenden – Bus Driver, Brenda Taylor – Paraprofessional, Michael Gorseger – Paraprofessional, Mary Grote – Preschool Teacher 14 hrs/wk, and Deborah Shelton – Bus Driver. Motion unanimously carried.

Extracurricular Assignments 2012-13 – Board members reviewed a list of extracurricular assignment recommendations for Fall, Winter and Spring sports and other activities. Whereupon Motion #10712 by Tastsides seconded by Anderson approving the assignments as recommended reserving the right to adjust the assignments as circumstances change. Voting in favor, Nessel, Tastsides, Anderson, Cook, Tryon. Voting against Folkema. Motion carried. Note: A list of the positions and people assigned to those positions is included in the official minutes on the website and in the district office.

Note Teachers Achieving Tenure: Jamie Holmstrom

#### FY13 Preliminary Budget

Business Manager Frost and Superintendent Koepf reviewed enrollment projections, revenue, and expenditure proposals for FY13. Based on current information revenue proposals for the general fund for FY13 will be approximately \$200,000 less than for FY12. Superintendent Koepf provided a summary of proposed expenditures for the General Fund and Business Manager Frost did the same for Food Service and Community Service Funds.

The proposed budget shows an increase in General Fund expenditures of approximately \$243,000 compared to the FY12 budget, a deficit of approximately \$595,000, and an estimated Fund Balance of \$1,226,759 in the General Fund for FY13. At the conclusion of the discussion, Motion #10812 by Tastsides seconded by Cook approving the FY13 preliminary budget as presented. Motion unanimously carried. Note: The following table represents the FY13 preliminary budget summary approved by the Board.

### **RUSH CITY SCHOOL DISTRICT #139**

FY-13 PRELIMINARY BUDGET SUMMARY					June 2012
FUND NAME	Estimated FUND BAL. 6/30/12	2012-13 REVENUE BUDGET	2012-13 EXPENDITURE BUDGET	FY-13 BUDGET ONLY	Estimated FUND BAL. 6/30/13
01-GENERAL	\$1,822,333.55	\$7,496,014.00	\$8,091,588.00	(\$595,574.00)	\$1,226,759.55
<i>(Appropriated-incl.above)</i>	<i>\$26,000.00</i>				<i>\$26,000.00</i>
02 FOOD SERVICE	\$109,853.31	\$427,700.00	\$437,240.00	(\$9,540.00)	\$100,313.31
04-COMMUNITY SERV	\$44,915.01	\$416,178.00	\$419,441.00	(\$3,263.00)	\$41,652.01
<i>(Appropriated-incl.above)</i>	<i>\$352.00</i>				<i>\$352.00</i>
07-DEBT REDEMPTION	\$191,537.26	\$1,444,988.00	\$1,441,825.00	\$3,163.00	\$194,700.26

08-SCHOLARSHIP FUND	\$152,252.77	\$16,500.00	\$16,500.00	\$0.00	\$152,252.77
10-TRUST FUND(aquatic)	\$517,771.52	\$7,000.00	\$3,200.00	\$3,800.00	\$521,571.52
TOTAL #139 FUNDS	\$2,838,663.42	\$9,808,380.00	\$10,409,794.00	(\$601,414.00)	\$2,237,249.42

#### Adult Lunch Prices 2012-13

Upon the recommendation of the Food Service Director and Business Manager, Motion #10912 by Anderson seconded by Nessel increasing adult lunch prices from \$3.25 to \$3.50 beginning with the 2012-13 school year. Motion unanimously carried.

#### iPad Implementation Questions

Board members reviewed several issues related to the grade 5 iPad implementation providing feed back that will be used as handbooks are prepared for board review and approval at the July board meeting.

#### St. Croix River Education District Issues

Motion #11012 by Tastsides seconded Nessel accepting the resignations of Shannon Schlender- Chisago County Truancy Coordinator, and Shanna Paffrath – School Psychologist. Motion unanimously carried.

Motion #11112 by Nessel seconded by Tastsides approving the employment of Kathleen Potter – Occupational Therapist beginning 8/15/12, Brenna Perrin – Clerical beginning 7/30/12, Sarah Rydberg – Adult Basic Education Teacher beginning 6/14/12, Sam Sabaka – School Psychologist beginning 8/8/12, David Jackson – School Social Worker beginning 8/16/12, and Stephanie Bellinger-Bushard – Job Developer beginning 6/11/12. Motion unanimously carried.

Note Individuals Achieving Tenure: Christine Matthews – Social Behavior Planner, Lisa Gray-DuBois – School Social Worker, Meg McCauley – School Social Worker, Paula Hoffert – School Psychologist, Shanna Paffrath – School Psychologist, and Wendy Pickar – Physical Therapist.

#### Calendar

Regular Board Mtg.                      Room 201, High School                      7/19/12                      7:00 p.m.

#### Adjournment

Motion #11212 by Tastsides seconded by Anderson adjourning the Regular Board meeting at 9:00 p.m. Motion unanimously carried.

Respectfully submitted,

Brian Anderson  
Clerk

*Our mission is to provide each learner with appropriate educational opportunities to reach his or her potential.*